



GOVERNMENT OF THE VIRGIN ISLANDS OF THE UNITED STATES

DEPARTMENT OF HEALTH
P.O. BOX 222995, CHRISTIANSTED, VI 00822-2995

VIRGIN ISLANDS
BOARD OF VETERINARY MEDICINE

TEL. (340)643-8992 (STX)

Dear Applicant:

We received your request for licensure information to practice veterinary medicine in the U.S. Virgin Islands. Enclosed is an application and the requirements for VI Veterinary and Veterinary Technician licensure. Please complete the application in its entirety before submitting it to the VI Board of Veterinary Medicine.

Your interest is appreciated and please feel free to contact our office (340) 643-8992 if you have any questions or need further assistance.

Sincerely,

Laura Palminteri, VMD

Chairperson, VI Board of Veterinary Medicine

Enclosure

REQUIREMENTS FOR VETERINARY LICENSURE IN THE U.S. VIRGIN ISLANDS

Applications for a license shall be sent to the USVI Board of Veterinary Medicine, USVI Department of Health, PO Box 222995, Christiansted, VI 00822-2995 with tracking and please retain a copy for your files. The applicant shall comply with the following requirements:

1. Submit application on the form prescribed by and obtainable from the Board of Veterinary Medicine.
2. Submit a recent and dated unmounted photograph of passport size of himself/herself, autographed in ink across the back.
3. Submit a chronological account of all time spent between the date of graduation from veterinary or veterinary technician school and time of application.
4. Be a graduate of an AVMA accredited veterinary medicine/veterinary technician school. All official transcripts must be sent directly from your school(s) to the Board.
5. Be twenty-one years of age or over (birth certificate or similar evidence of proof must be provided).
6. Be of good moral character as shown by two current letters of character reference from members of the veterinary profession. These must be originals, signed and dated.
7. Is not addicted to intemperate use of alcohol, stimulants or narcotic drugs. A notarized Affidavit attesting to the above must be included with this application.
8. Be a graduate of a non-accredited AVMA Veterinary School; must possess a permanent current certificate issued by the Educational Council for Foreign Veterinary Graduates. A Program for the Assessment of Veterinary Education Equivalence (PAVE®) certificate from the AAVSB is also acceptable. A copy of said certificate must be submitted to the Board.
9. A VIVA Credentials Transfer must be requested and supplied to USVI Board from the AAVSB.
(<http://www.aavsb.org/VIVA/> Tel# 816.931.1504 ext. 231)
10. Veterinarians must take and pass the North American Veterinary Licensing Examination (NAVLE) or the National Board of Examiners (NBE) Examination with a score of 75% or higher; Veterinary Technicians/ Technologists must take and pass the National Veterinary Technician Examination (NVTE) with a score of 75% or higher.
11. Submit proof of malpractice insurance; Government employees are exempt from this requirement.

PAYMENT OF FEES

A non-refundable application fee of **\$150.00** made payable to Government of the Virgin Islands by cashier's check or money order should accompany your application.

ADDITIONAL REQUIREMENTS

If a license is not activated within two (2) years of issuance, the license becomes null and void. A licensee through a written request can place his/her license on the inactive status.

LICENSURE BY RECIPROCITY

An applicant may apply for licensure by reciprocity if all of the following requirements are met:

1. Licensure by reciprocity/endorsement requires proof of active practice in clinical veterinary medicine for at least three thousand (3000) hours during the five (5) years preceding the application or in consecutive years since graduation from an AVMA Accredited Program in Veterinary Medicine.
2. The applicant has worked as a veterinarian for **3,000 hours within the past 5 years** as demonstrated in a notarized letter of attestation.
3. Submits a completed application.
4. Holds a current veterinary license issued by another state, district, commonwealth, territory, or possession of the United States.

LICENSURE BY EXAMINATION

If unable to meet the requirements for licensure by reciprocity the applicant will be required to take the Species-Specific examination administered by the International Council for Veterinary Assessment. These examinations are offered twice a year. The applicant may apply to take this examination at www.icva.net.

A full completed application must be submitted to the VI Board of Veterinary Medicine at least 120 days prior to the examination date and upon approval of the application, the VI Board of Veterinary Medicine will recommend the applicant for examination to ICVA.



BOARD OF VETERINARY MEDICINE FOR THE U.S. VIRGIN ISLANDS

APPLICATION FOR LICENSURE

PLEASE INDICATE

Applying for: Veterinary Veterinary Technician License

License by: Reciprocity Examination

Print Name _____
first middle last suffix

Social Security # (last four digits): _____ Phone _____

E-Mail _____ Mobile Phone _____

Mailing Address _____ City _____ State _____ Zip Code _____

Home Address _____ City _____ State _____ Zip Code _____

Birth Date ____/____/____ Birthplace _____

Citizen of _____ (If you were not born in the United States, your own **original certificate** of Citizenship or of Declaration of Intention or of Derivative Citizenship **must** be submitted. Document will be returned by certified mail).

High School _____ Location _____

College _____ Location _____

Professional School _____ Location _____

Graduation Date: _____ Degree Received: _____

*If employed, give name and address of employer

Has any State rejected your application and/or revoked your professional license? (Yes or No) _____
(If "Yes" attach explanation)

Have you ever been convicted of any crime or unprofessional conduct? (Yes or No) _____
If "Yes" attach explanation)



AUTHORIZATION FOR RELEASE OF INFORMATION

In order for the Virgin Islands Board of Veterinary Medicine to assess and verify my educational background and professional qualifications, I hereby authorize the Board to:

- Make inquiries concerning such information about me to my employers (past and present), institution(s) or organization(s), my references, all governmental agencies and instrumentalities (local, state, federal or foreign);
- authorize the release of such information and copies of related records and documents to the Virgin Islands Board of Veterinary Medicine;
- authorize the Board to disclose to such person, employers, institutions, organizations, references, governmental agencies and instrumentalities identifying and other information about me sufficient to enable the Board to make such inquiries;
- release from liability all those who provide information to the Virgin Islands Veterinary Medicine in good faith and without malice in response to such inquiries.

Signature

Date

Print Name

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public

My Commission Expires

SEAL



VIRGIN ISLANDS BOARD OF VETERINARY MEDICINE

**DEPARTMENT OF HEALTH
P.O. BOX 222995- CHRISTIANSTED, VI 00822-2995**

NOTARIZED NON-ADDICTION AFFIDAVIT

I, _____ am not addicted to the intemperate use of alcohol, illicit drugs,
(first, middle, last, suffix)

*any prescription medications including controlled substances or any mind-altering substances that may alter or impair
my judgement and ability to carry out the duties of the profession.*

Affidavit - NOTE: Any false or misleading information in or in connection with any application may be cause for
debarment on the ground of lack of good moral character.

Signature

Date

Print Name

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public

My Commission Expires

SEAL



LICENSURE BY ENDORSEMENT / RECIPROCITY ATTESTATION

I _____ am applying for a Virgin Islands
(FIRST, M.I., LAST, CREDENTIAL)

Veterinarian license by endorsement to practice Veterinary Medicine. I hereby attest that I have actively practiced clinical veterinary medicine for at least three thousand (3000) hours during the five (5) years preceding this license application or in consecutive years since graduation from an AVMA Accredited Program in Veterinary Medicine.

Signature

Date

Print Name

Subscribed and sworn to before me this ____ day of _____ 20 ____

Notary Public

My Commission Expires