

**TERMS AND CONDITIONS FOR THE OPERATION OF A TATTOO PARLOR
AND/OR PERMANENT COSMETICS SALON**

I, _____ of _____ located at _____ have been advised of and agree to the following terms and conditions of my tattoo health clearance to provide tattoo services on the island of St. Croix. Failure to comply may result in the forfeiture of your health clearance and consequently your business license. These terms and conditions are subject to change at which time you will be notified in writing.

- a. Obtain an Environmental Health Permit from the Department of Health for the facility on question.
- b. Obtain at least five hours of continuing education credit hours bi-annually.
- c. Submit copy of sharps disposal contract.
- d. No tattoo and/or permanent cosmetics pigmentation operation shall be performed on any individual who has a medical history of hepatitis A, B, or C; AIDS; herpes simplex virus infection; tuberculosis; or other infectious diseases. Additionally, no tattoo and/or permanent cosmetic operation shall be performed where there is evidence of active skin disease.
- e. No tattoo and/ or permanent cosmetic operations shall be performed on minors without the written consent of a parent or legal guardian; you must maintain these records for five years.
- f. No tattoo and/or permanent cosmetic operations shall be performed on any individual who is under the influence of alcohol or other judgment altering drugs.
- g. No smoking shall be permitted in the establishment.
- h. The tattoo and/or permanent cosmetic artist shall take and record each client's medical history and written consent on a form approved by DLCA.
- i. Prior to performing all tattoo and/or permanent cosmetic pigmentation, the tattooist and/or permanent cosmetic artist shall inform the client, in writing, of all known risks, dangers, possible allergic reactions to dyes, and all other possible side effects of the procedure, including whether or not the process is reversible. This notice shall be kept on file for a minimum of seven (7) years,

- j. This permit shall not become effective until the applicant has complied with all the requirements for a tattoo and/or permanent cosmetics license.
- k. The tattoo and/or permanent cosmetic location must pass an initial and an annual inspection to be conducted jointly by Department of Health and DLCA, or by a third party appointed by DOH, at the option of DOH.. If the third party option is utilized, the cost of such an inspection shall be the sole responsibility of the owner.

OPERATION OF TATTOOIST AND/OR PERMANENT COSMETIC ARTIST

- a. Knowledge and Experience- All tattooist and/or permanent cosmetic artists must show proof of completing a minimum, of two (2) years apprenticeship/experience prior to performing any tattoo and/or permanent cosmetic operation.
- b. Clothing- All operators, while performing the application of tattoos and /or permanent cosmetics shall wear light- colored, clean, washable, covering garments.
- c. Hand Washing- Immediately prior to beginning any tattoo and/or permanent cosmetic operation, each operator shall wash his/her hands in hot water for at least three minutes with liquid or granulated soap, or equivalent, as approved by the Commissioner of Health. An individual hand washing brush shall be used by each operator. After washing hands, as herein required, the operator shall rinse hands in 70% alcohol (rubbing alcohol) or in an antiseptic solution approved by the Commissioner of Health. The operator's fingernails shall be kept clean and short. A lavatory with hot and cold running water, soap and sanitary towels shall be located in close proximity to each tattooist and/or permanent cosmetic operator. The operator shall also wear a protective facial mask and single use disposable gloves during each procedure.
- d. Lap Cloth- all operators shall launder the lap cloth daily.
- e. Razors. Safety razors, with single service blades for each patron, shall be used for preparation of the areas to apply tattoos and/ or permanent cosmetics; or, if a straight edge razor is used, it shall be thoroughly cleansed after each use, and then stored in an approved disinfectant solution between job.
- f. Shaving- Before shaving, the area where tattoos and/or permanent cosmetic pigmentation will be applied, the area shall be thoroughly cleansed with a tincture of green soap (U.S.A.), or its equivalent, as approved by the Commissioner of Health, and washed with alcohol. After shaving the area, 70% alcohol (rubbing alcohol) shall be applied to the skin.
- g. Skin Lubricant- Only sterile petroleum jelly in collapsible metal or plastic tubes, Or its equivalent, as approved by the Commissioner of Health, shall be used in the area of tattoo and/or permanent cosmetic application.

- h. Dyes Or Inks- All dyes or inks used in the application of tattoos and/or permanent cosmetics shall be manufactured by a reputable manufacturer, and used without adulteration of the original formula. Single service or individual containers of dye or ink shall be used for each patron, and the container and remaining dye or ink discarded.
- i. Completed Tattoo and/or permanent Cosmetic- The completed tattoo and/or permanent cosmetic shall be washed with germicidal solution approved by the Commissioner of Health, or 70% alcohol. The tattoo and/or permanent cosmetic area shall be allowed to dry, and petroleum jelly or bacitracin from a collapsible or plastic tube, or their equivalent, as approved by the Commission of Health, shall be applied with a sterile gauze dressing to site, and fastened with adhesive.
- j. Infections- All infections resulting from the practice of tattooing and/or permanent cosmetic pigmentation, which becomes known to the operator, shall be reported to the Commissioner of Health, within twenty-four (24) hours by the person owning or operating the tattoo and/or permanent cosmetic establishment, and the patient referred to a private physician.
- k. Care of skin- Printed, mimeographed or photocopied instructions, approved by the Commissioner of Health, shall be given to each patron on the care of the skin as a precaution against infection after every tattoo and/or permanent cosmetic application.
- l. Tattoo and/or Permanent Cosmetic Application- Including the changing or repairing of a previous tattoo and/ or permanent cosmetic application shall not be performed on the scrotum, the genitalia, or the anal area. Nor shall such tattoo and/or permanent cosmetic application be undertaken over the site of an obviously recent hypodermic injection.
- m. Dressing and materials- Only recognized surgical dressing and tapes shall be used for dressing on patrons. The use of paper napkins and/or other materials for dressing is prohibited.
- n. Tattoo and/or Permanent Cosmetic Removal- all requests for tattoo and/or permanent cosmetic removal shall be referred to a physician. The tattooist and/or permanent cosmetic artist is prohibited from performing this service.

CARE OF INSTRUTION

- a. Preparation of Instruments for Sterilization- After each tattoo and/or permanent cosmetic job, the tattoo and/or permanent cosmetic machine shall be placed in the ultrasonic type machine to remove excess dye from the tubes and needle bars shall be removed from the tattoo and/or permanent cosmetic machines. They shall then be placed into a covered sharps container, if the method of sterilization is by autoclaving, or into the boiler basket, if the method of sterilization is boiling.

- b. Sterilization of Instruments- steam sterilizers, approved by the Commissioner of Health, shall be provided for each establishment. All needle bars, grips and tubes shall be sterilized before using on each customer either by boiling for at least thirty (30) minutes, or by autoclaving under the 15 pounds of pressure for 15 minutes. Temperature in autoclaving shall not be less than 250 degrees Fahrenheit or 121 degrees Celsius.
- c. Storing of Instruments. If autoclaving is the method of sterilization, all tubes, grips and needle bars shall be left in the wrappers used during the autoclaving process, These wrapped articles *shall* be stored in a closed glass case or storage cabinet, and shall be maintained in a sanitary manner at all times. The wrappers shall not be removed from the tubes, grips and needle bars until a job has begun. If boiling is the method of sterilization, the hands shall be washed in accordance with section 3, paragraph c in this regulation, and prior to removing the tubes, grips and needle bars from the basket. The tubes, grips and needle bars shall then be stored in a closed glass case or storage cabinet shall be maintained in a sanitary manner at all times. These items and all others waste shall be disposed of in a manner approved by the Commissioner of Health.

TATTOO AND/OR PERMANENT COSMETIC PIGMENTATION AND ENVIRONMENT

- a. The Building- The establishment shall be a building enclosed on four sides, and maintained free from dust, dirt or contamination.
- b. Ventilation-The establishment shall be well ventilated, and must meet the approval of the Commissioner of Health.
- c. Illumination- The establishment shall be provided with artificial light sources which activated for use must meet the approval of the Department of Health for proper illumination to conduct tattooing and/or permanent cosmetic pigmentation activity.
- d. Walls, Floors, and ceiling- the walls and ceiling of the establishment shall be of an impervious, smooth, washable surface, and shall be maintained in a sanitary manner at all times, as shall the floors.
- e. Toilet Facilities- A toilet and lavatory shall be continently located and accessible to the operator (s) and customers.
- f. Tattooing and/or Permanent Cosmetic Pigmentation Environment- there shall be no overhead or otherwise exposed sewerage lines so as to create a potential hazard to the sanitary environment of the establishment.
- g. Debris- Sufficient receptacles shall be provided for the disposition of debris and trash.

- h. Operating Tables- All operating tables shall be constructed of easily cleanable material, light-colored with smooth finish, and separated by a panel at least four (4) feet high from any observer or waiting customer.
- i. Records- The name, age, address, telephone number, medical history and written consent of each individual tattooed and/or permanently cosmetically pigmented; the name and address of the tattooist and/or permanent cosmetic artist; the tattoo and/or permanent cosmetic pattern used, ink: color; manufacturer's name and number; and the lot number of the ink shall be recorded and kept on file for a minimum of seven (7) years.
- j. Posting of regulations- The owner, proprietor or manager of the tattoo and/or permanent cosmetic establishment shall keep a copy of the regulations posted in a conspicuous place in the establishment.

Tattooist- Print Name

Tattooist Signature/ Date

Notary Public- Name

Notary Public Signature/Date