

VI Part C

FFY2015 State Performance Plan / Annual Performance Report

Executive Summary:

The Virgin Islands Infants and Toddlers Program (VI-ITP), Part C of IDEA, is an early intervention program that serves infants and toddlers with established conditions and developmental delays, birth to three at no charge to the family. The ITP serves the district of St. Thomas/St. John and Water Island, and the district of St. Croix. The average case load of the two districts is 150 children. The ITP offers case management services to assist and enable an infant or toddler with a disability and their family to receive their services and know their rights, coordinates evaluations and assessments, facilitates the development, review and evaluation of IFSPs and serve as the single point of contact in assisting parents of infants and toddlers in obtaining access to need early intervention services. The early intervention services offered by the VI-ITP are at no charge to the family. Technical assistance is provided to the VI-ITP through a team representing the IDEA Data Center (IDC), the Early Childhood Technical Assistance Center (ECTA Center), the DaSy Center and the National Center for Systemic Improvement (NCSI) who are experienced in IDEA requirements and compliance mandates.

The website for the FFY 2014 SPP/APR is : <http://doh.vi.gov/programs/family-health/infants-toddlers/index.html>

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General Supervision System:

The systems that are in place to ensure that IDEA Part C requirements are met, e.g., monitoring systems, dispute resolution systems.

The Virgin Islands Infants and Toddlers Program consists of two districts: St Thomas/St John and St Croix. The VI ITP has policies and procedures in place to ensure that IDEA requirements are met and processes which enable the program to **identify and correct noncompliance** and to prevent the re occurrence of noncompliance.

When a finding of noncompliance is made, the VI Infants and Toddlers Program requires correction of noncompliance as soon as possible but no later than one year from identification (the date of written documentation concluding a finding of noncompliance has occurred). The VI Infants and Toddlers Program administrator notifies in writing the early intervention personnel of any areas of noncompliance and further meets with all personnel to convey the areas of noncompliance and improvement and correction needed. To verify correction of noncompliance for individual children, the Virgin Islands reviews each child's record for whom noncompliance was identified to ensure that correction was made (e.g., transition steps are added to the child's IFSP).

Individual child records for whom noncompliance was identified are also reviewed to ensure that the child had an evaluation and assessment, IFSP developed, received the services, or had a transition conference although not timely. The Virgin Islands reviews additional child records to ensure that the districts are still in compliance and have met the timelines for subsequent children. The VI ITP Director sends a written letter to each district office stating that the noncompliance has been corrected within the specified timeframe (and in no case longer than one year from notification of the finding).

In this manner the VI Infants and Toddlers Program ensures that the districts are currently implementing the statutory/regulatory requirements.

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Technical Assistance System:

The mechanisms that the State has in place to ensure the timely delivery of high quality, evidenced based technical assistance and support to early intervention service (EIS) programs.

The ITP received technical assistance from the Early Childhood Technical Assistance Center (ECTA Center) and the DaSy State Liason, FPG Child Development Institute, NCSI, and the IDC Center. The TA's in these centers are experienced in IDEA requirements and compliance, and assisted the ITP. The TA Centers have worked with the ITP to develop provider training to achieve better outcomes for children and families. There have been numerous conference calls facilitated by the TA centers with the stakeholders and ITP staff to plan and develop strategies for infrastructure improvements, including professional development to support Evidence Based Practices (EBP) and family training resources. There was broad input from the TA Centers in developing this APR and the SSIP Phase III. Assistance was given by the TA Centers to analyze the Child Outcomes data submitted by EI providers to analyze the performance of the ITP during this period. Comments from families of children enrolled in the ITP were collected through family survey responses and assistance was given by the TA centers to analyze these data.

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FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

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Professional Development System:

The mechanisms the State has in place to ensure that service providers are effectively providing services that improve results for infants and toddlers with disabilities and their families.

The ITP staff is committed, experienced, and dedicated to improving the lives of infants and toddlers in the Virgin Islands. Monthly provider meetings are conducted on each island to discuss issues, and allow providers to seek assistance regarding challenging issues, and provides the staff an opportunity to share strategies. Most of the staff on St. Thomas and St. Croix also work for the Department of Education, and therefore have access to various on-line, in-service training opportunities. Other professional development opportunities include webinars that allow the providers to work at their own pace. There are also strategies in place to train and mentor new staff/providers.

Both the St. Thomas and St. Croix districts use part-time staff who work for both preschool special education and the Infants and Toddlers Program, therefore they benefit from professional development trainings from both the DOE and the Infants and Toddlers Program. There are continued challenges regarding recruiting and retaining early intervention providers of OT, ST, and S/LP. The University of the Virgin Islands does not offer training programs for allied medical professions such as SLPs, OTs, and PTs. The ITP staff is committed, dedicated, and experienced in early intervention services. There are monthly provider meetings on each island that are used to discuss issues, allow providers to seek assistance regarding challenging cases and provides the staff an opportunity to share strategies. There is good communication and informal networking among the staff.

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Stakeholder Involvement: apply this to all Part C results indicators

The mechanism for soliciting broad stakeholder input on targets in the SPP, including revisions to targets.

This plan was developed with broad stakeholder input. The Virgin Islands Infants and Toddlers stakeholders consist of members of the Interagency Coordinating Council (VI-ICC), who advise and assist the ITP regarding the provision of early intervention services for children with disabilities from birth to three and other child development agencies. The council has a diverse membership including parents of children with a disability and state agencies involved in the provision of early intervention services, a member responsible for the State Medicare program, the SEA responsible for child care, and other entities who can give the ITP advice in all areas of child development. Multiple conference calls were held with stakeholders to review child outcomes and child find data from the previous APRs and solicit their input.

A draft PDF of the APR/SPP information entered into the GRADS360 online submission tool and will be sent to all stakeholders and ICC members by email to review in detail, and all were asked to provide suggested edits and clarification.

A copy of this final plan will be posted on the Department of Health's website and copies/links, will be available in each district office of the ITP and at the MCH clinics in each district and on St. John.

The website for the FFY 2014 SPP/APR is : <http://doh.vi.gov/programs/family-health/infants-toddlers/index.html>

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Reporting to the Public:

How and where the State reported to the public on the FFY 2014 performance of each EIS Program or Provider located in the State on the targets in the SPP/APR as soon as practicable, but no later than 120 days following the State's submission of its FFY 2014 APR, as required by 34 CFR §303.702(b)(1)(i)(A); and a description of where, on its Web site, a complete copy of the State's SPP, including any revision if the State has revised the SPP that it submitted with its FFY 2014 APR in 2016, is available.

The APR will be disseminated to the public through various means in order to meet the public reporting requirement. The full report will be posted in each health district and will also be issued to the VI ICC members and stakeholders, the local PTI, early intervention providers and parents of children in the program. All stakeholders will be issued this report for input on the enhancement of the State Performance Plan and any improvement activities. Some of the ICC members are parents with children with developmental delays and/or disabilities, heads of public and private programs/organizations serving families of children with developmental delays and/or disabilities that support and assist the Infants and Toddlers Program in the implementation of the early intervention system.

The website for the SPP/APR is : <http://doh.vi.gov/programs/family-health/infants-toddlers/index.html>

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

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Actions required in FFY 2014 response

OSEP Response

The Virgin Island's determinations for both 2015 and 2016 were Needs Assistance. Pursuant to section 616(e)(1) of the IDEA and 34 C.F.R. § 300.604(a), OSEP's June 28, 2016 determination letter informed the Virgin Islands that it must report with its FFY 2015 SPP/APR submission, due February 1, 2017, on: (1) the technical assistance sources from which the Virgin Islands received assistance; and (2) the actions the Virgin Islands took as a result of that technical assistance. The Virgin Islands provided the required information.

VIDH's IDEA Part C FFY 2015 grant is on Special Conditions from OSEP since its FFY 2001 IDEA Part C grant as well as Department-wide Special Conditions, which are respectively Enclosures C and B of OSEP's July 1, 2016 FFY 2016 IDEA Part C Grant Award letter to VIDH.

Required Actions

The State's IDEA Part C determination for both 2016 and 2017 is Needs Assistance. In the State's 2017 determination letter, the Department advised the State of available sources of technical assistance, including OSEP-funded technical assistance centers, and required the State to work with appropriate entities. The Department directed the State to determine the results elements and/or compliance indicators, and improvement strategies, on which it will focus its use of available technical assistance, in order to improve its performance.

The State must report, with its FFY 2016 SPP/APR submission, due February 1, 2018, on: (1) the technical assistance sources from which the State received assistance; and (2) the actions the State took as a result of that technical assistance.

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 1: Timely provision of services**

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target			100%	100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	91.00%	95.20%	99.20%	97.00%	91.00%	99.00%	100%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target	100%	100%	100%	100%

FFY 2015 SPP/APR Data

Number of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner	Total number of infants and toddlers with IFSPs	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
107	119	100%	100%	95.80%

Explanation of Slippage

In reviewing the data that was collected and submitted for Feb 1, 2017, it was determined that the data for this indicator was inaccurate therefore, this is the corrected data.

5 children did not receive their services on time because the service coordinator did not refer these children to the EI providers in a timely manner, but even though late, these children did receive their EI services.

The new service coordinator has been made aware of the timelines in referring children to the providers.

Number of documented delays attributable to exceptional family circumstances

This number will be added to the "Number of infants and toddlers with IFSPs who receive their early intervention services on their IFSPs in a timely manner" field above to calculate the numerator for this indicator.

7

What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

These data were collected during the period of 7/01/2015 to 6/30/2016.

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

These data reflect all children for whom an IFSP was developed from July 1, 2015 to June 30, 2016.

Actions required in FFY 2014 response

none

Note: Any actions required in last year's response that are related to correction of findings should be responded to on the "Correction of Previous Findings of Noncompliance" page of this indicator. If your State's only actions required in last year's response are related to findings of noncompliance, a text field will not be displayed on this page.

Correction of Findings of Noncompliance Identified in FFY 2014

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0

OSEP Response

Because the State reported less than 100% compliance for FFY 2015, the State must report on the status of correction of noncompliance identified in FFY 2015 for this indicator. When reporting on the correction of noncompliance, the State must report, in the FFY 2016 SPP/APR, that it has verified that each EIS program or provider with noncompliance identified in FFY 2015 for this indicator: (1) is correctly implementing the specific regulatory requirements (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has corrected each individual case of noncompliance, unless the child is no longer within the jurisdiction of the EIS program or provider, consistent with OSEP Memo 09-02. In the FFY 2016 SPP/APR, the State must describe the specific actions that were taken to verify the correction.

If the State did not identify any findings of noncompliance in FFY 2015, although its FFY 2015 data reflect less than 100% compliance, provide an explanation of why the State did not identify any findings of noncompliance in FFY 2015.

The timely service provision requirements and the related requirement regarding timely payment of early intervention service (EIS) providers are the subject of Special Conditions attached to the Virgin Islands' FFY 2016 IDEA Part C Grant Award letter, dated July 1, 2016. The Virgin Islands' IDEA Part C grant has been subject to these Special Conditions since FFY 2001. The FFY 2016 IDEA Part C Special Conditions require the Virgin Islands to continue using its third party agent to timely pay its EIS providers to ensure the uninterrupted provision of early intervention services to infants and toddlers with disabilities and their families. The FFY 2016 Special Conditions required the Virgin Islands to provide an initial progress report with the FFY 2015 APR, due February 1, 2017, and a final progress report due May 1, 2017. The Virgin Islands submitted the first required report on February 1, 2017 and its final progress report on May 19, 2017. OSEP will respond separately to the progress reports received related to VIDE's FFY 2016 Special Conditions. Additionally, by email dated March 28, 2017, OSEP requested VIDH to provide OSEP by April 21, 2017 an updated copy of its contract with the third party agent under these Special Conditions. VIDH provided the required information on April 24, 2017.

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 2: Services in Natural Environments**

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target ≥				86.00%	88.00%	90.00%	90.00%	91.00%	91.00%	92.00%	93.00%
Data		96.00%	97.44%	94.00%	97.00%	96.00%	96.00%	100%	99.00%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target ≥	94.00%	95.00%	96.00%	97.00%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed APR targets for all performance indicators.

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2015-16 Child Count/Educational Environment Data Groups	7/14/2016	Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	119	
SY 2015-16 Child Count/Educational Environment Data Groups	7/14/2016	Total number of infants and toddlers with IFSPs	121	

FFY 2015 SPP/APR Data

Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	Total number of infants and toddlers with IFSPs	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
119	121	100%	94.00%	98.35%

Actions required in FFY 2014 response

none

OSEP Response

Required Actions

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 3: Early Childhood Outcomes

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Does your State's Part C eligibility criteria include infants and toddlers who are at risk of having substantial developmental delays (or "at-risk infants and toddlers") under IDEA section 632(5)(B)(i)? **No**

Historical Data

	Baseline Year	FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
A1	2008	Target ≥						84.20%	85.00%	85.40%	86.00%	86.00%	86.00%
		Data					84.20%	83.30%	92.30%	84.10%	90.90%	87.10%	77.78%
A2	2008	Target ≥						52.40%	53.00%	53.40%	54.00%	53.00%	53.00%
		Data					52.40%	63.60%	52.40%	56.50%	52.00%	43.94%	58.73%
B1	2008	Target ≥						84.20%	85.00%	85.20%	86.00%	86.00%	86.00%
		Data					84.20%	95.00%	97.40%	89.10%	95.70%	91.94%	78.18%
B2	2008	Target ≥						40.50%	41.00%	41.20%	41.50%	41.00%	41.50%
		Data					40.50%	68.20%	55.00%	52.20%	54.70%	40.91%	63.49%
C1	2008	Target ≥						83.80%	84.50%	85.00%	85.50%	86.00%	86.00%
		Data					83.80%	100%	81.30%	86.40%	89.10%	85.71%	84.62%
C2	2008	Target ≥						69.00%	69.50%	70.00%	70.50%	69.50%	69.50%
		Data					69.00%	90.90%	71.40%	63.80%	62.70%	46.97%	73.02%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target A1 ≥	86.00%	86.50%	86.50%	87.00%
Target A2 ≥	53.50%	54.00%	54.50%	55.00%
Target B1 ≥	86.00%	86.50%	86.50%	87.00%
Target B2 ≥	42.00%	42.50%	43.00%	43.50%
Target C1 ≥	86.00%	86.50%	86.50%	87.00%
Target C2 ≥	69.50%	69.50%	70.00%	70.00%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

FFY 2015 SPP/APR Data

Number of infants and toddlers with IFSPs assessed	46.00
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Outcome A: Positive social-emotional skills (including social relationships)

	Number of Children	Percentage of Children
a. Infants and toddlers who did not improve functioning	5.00	11.11%
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	1.00	2.22%
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	11.00	24.44%

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

	Number of Children	Percentage of Children
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	13.00	28.89%
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	15.00	33.33%

	Numerator	Denominator	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
A1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program $(c+d)/(a+b+c+d)$.	24.00	30.00	77.78%	86.00%	80.00%
A2. The percent of infants and toddlers who were functioning within age expectations in Outcome A by the time they turned 3 years of age or exited the program $(d+e)/(a+b+c+d+e)$.	28.00	45.00	58.73%	53.50%	62.22%

Outcome B. Acquisition and use of knowledge and skills (including early language/ communication)

	Number of Children	Percentage of Children
a. Infants and toddlers who did not improve functioning	4.00	8.70%
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	6.00	13.04%
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	10.00	21.74%
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	19.00	41.30%
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	7.00	15.22%

	Numerator	Denominator	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
B1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program $(c+d)/(a+b+c+d)$.	29.00	39.00	78.18%	86.00%	74.36%
B2. The percent of infants and toddlers who were functioning within age expectations in Outcome B by the time they turned 3 years of age or exited the program $(d+e)/(a+b+c+d+e)$.	26.00	46.00	63.49%	42.00%	56.52%

Explanation of B1 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. We will address and explore these issues over the upcoming year to identify the root causes.

Outcome C: Use of appropriate behaviors to meet their needs

	Number of Children	Percentage of Children
a. Infants and toddlers who did not improve functioning	4.00	8.89%
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	5.00	11.11%
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	11.00	24.44%
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	20.00	44.44%
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	5.00	11.11%

	Numerator	Denominator	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
C1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program $(c+d)/(a+b+c+d)$.	31.00	40.00	84.62%	86.00%	77.50%
C2. The percent of infants and toddlers who were functioning within age expectations in Outcome C by the time they turned 3 years of age or exited the program $(d+e)/(a+b+c+d+e)$.	25.00	45.00	73.02%	69.50%	55.56%

Explanation of C1 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. We will address and explore these issues over the upcoming year to identify the root causes.

Explanation of C2 Slippage

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. We will address and explore these issues over the upcoming year to identify the root causes.

Was sampling used? No

Did you use the Early Childhood Outcomes Center (ECO) Child Outcomes Summary Form (COSF)? Yes

Actions required in FFY 2014 response

none

OSEP Response

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 4: Family Involvement**

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

	Baseline Year	FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
A	2006	Target ≥					92.00%	92.50%	92.50%	92.50%	93.00%	93.00%	93.00%
		Data			86.00%	100%	96.00%	97.00%	98.00%	100%	94.92%	100%	100%
B	2006	Target ≥					83.00%	83.50%	83.50%	83.50%	84.00%	87.00%	87.00%
		Data			86.00%	100%	94.20%	99.00%	98.00%	100%	91.53%	100%	97.37%
C	2006	Target ≥					92.00%	92.50%	92.50%	92.50%	93.00%	93.00%	93.00%
		Data			86.00%	100%	96.10%	96.00%	93.00%	98.50%	93.22%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target A ≥	93.00%	94.00%	94.00%	94.00%
Target B ≥	87.00%	88.00%	88.00%	88.00%
Target C ≥	93.00%	94.00%	94.00%	94.00%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

FFY 2015 SPP/APR Data

Number of respondent families participating in Part C	88.00
A1. Number of respondent families participating in Part C who report that early intervention services have helped the family know their rights	84.00
A2. Number of responses to the question of whether early intervention services have helped the family know their rights	88.00
B1. Number of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs	87.00
B2. Number of responses to the question of whether early intervention services have helped the family effectively communicate their children's needs	88.00
C1. Number of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn	86.00
C2. Number of responses to the question of whether early intervention services have helped the family help their children develop and learn	88.00

	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
A. Percent of families participating in Part C who report that early intervention services have helped the family know their rights	100%	93.00%	95.45%
B. Percent of families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs	97.37%	87.00%	98.86%
C. Percent of families participating in Part C who report that early intervention services have helped the family help their children develop and learn	100%	93.00%	97.73%

Describe how the State has ensured that any response data are valid and reliable, including how the data represent the demographics of the State.

In FFY 2015, 88 surveys were completed by ITP families. The Surveys are given to each family for whom a transition meeting was held during

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

this report period. This data represents each category of children with developmental delays. Each family is asked to complete this short survey at the conclusion of their child’s individual transition meeting. Parents typically complete the survey while waiting for copies of the meeting notes and/or other documents, thereby wisely using their time and providing a more convenient method for the family to respond. If a child does not transition due to moving or exiting the program without a transition meeting, the E.I. provider has the survey completed before closing the case.

Families are asked to respond to the family survey at the time of their transition meeting because in that way the parent does not have the responsibility of mailing the survey back to the ITP. The Virgin Islands Infants and Toddlers Program (Part C of IDEA), uses a modified Early Childhood Outcomes Center (ECO) Family Survey. This change to the survey was discussed with and approved by an ECO representative prior to VI implementation. All families who were asked to fill out the VI ECO survey responded; therefore survey results are representative of the population of exiting families. Initially when the survey was mailed out to the families who were exiting, we received very low return responses. So it was decided that we would ask each family to complete this short survey at the conclusion of their child’s individual transition meeting. The survey can be read to the parent, and any clarification needed could be provided at that time. The Service Coordinator asks the parents to complete the survey after the meeting.

A total of 88 surveys were given out, 60 on St. Croix and 28 on St. Thomas. All surveys were returned to the program for a 100% response rate. Due to the 100% response rate, this data represents each category of children with a developmental delay and/or disability, race, etc. Due to the high response rates from both islands, we feel that the survey results are representative of the population of exiting families.

Was sampling used? No

Was a collection tool used? Yes

Is it a new or revised collection tool? No

Yes, the data accurately represent the demographics of the State

No, the data does not accurately represent the demographics of the State

Actions required in FFY 2014 response

none

OSEP Response

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 5: Child Find (Birth to One)**

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target ≥				1.05%	1.04%	1.03%	1.03%	1.03%	1.06%	1.38%	1.38%
Data		1.38%	1.19%	1.67%	1.79%	2.33%	1.07%	1.90%	1.61%	0.72%	0.48%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target ≥	1.42%	1.44%	1.48%	1.48%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2015-16 Child Count/Educational Environment Data Groups	7/14/2016	Number of infants and toddlers birth to 1 with IFSPs	16	null
U.S. Census Annual State Resident Population Estimates April 1, 2010 to July 1, 2015	6/30/2016	Population of infants and toddlers birth to 1	null	1,672

Explanation of Alternate Data

The denominator used (1672) is from the census of 2010 because the population data for children birth to one is not provided by OSEP for indicator 5. Because the census is not provided for the USVI, the denominator used may not be reflective of the current population.

FFY 2015 SPP/APR Data

Number of infants and toddlers birth to 1 with IFSPs	Population of infants and toddlers birth to 1	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
16	1,672	0.48%	1.42%	0.96%

Actions required in FFY 2014 response

none

OSEP Response

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 6: Child Find (Birth to Three)**

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 3 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target ≥				2.53%	2.65%	2.67%	2.82%	2.79%	2.77%	2.58%	2.60%
Data		2.58%	2.29%	2.85%	2.81%	2.97%	2.89%	2.67%	2.83%	2.73%	2.79%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target ≥	2.62%	2.65%	2.70%	2.70%

Key:

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2015-16 Child Count/Educational Environment Data Groups	7/14/2016	Number of infants and toddlers birth to 3 with IFSPs	121	
U.S. Census Annual State Resident Population Estimates April 1, 2010 to July 1, 2015	6/30/2016	Population of infants and toddlers birth to 3	null	5807

Explanation of Alternate Data

The denominator used (5,807) is the population data from the 2010 census because the population of children birth to 3 are not provided by OSEP for indicator 6. Because census data is not provided for the USVI, the denominator used may not be reflective of the current population.

FFY 2015 SPP/APR Data

Number of infants and toddlers birth to 3 with IFSPs	Population of infants and toddlers birth to 3	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
121	5,807	2.79%	2.62%	2.08%

Explanation of Slippage

The number of births in the territory have decreased. In reviewing the child find data we have identified more children 0-1, and 1-2, but the 2-3 year olds has decreased. In the SSIP, we have an earlier identification strand, and are focusing on improving.

Actions required in FFY 2014 response

none

OSEP Response

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**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 7: 45-day timeline**

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target			100%	100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	94.40%	94.00%	97.23%	92.00%	94.00%	94.00%	93.00%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target	100%	100%	100%	100%

FFY 2015 SPP/APR Data

Number of eligible infants and toddlers with IFSPs for whom an initial evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline	Number of eligible infants and toddlers evaluated and assessed for whom an initial IFSP meeting was required to be conducted	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
116	119	100%	100%	100%

<p>Number of documented delays attributable to exceptional family circumstances This number will be added to the "Number of eligible infants and toddlers with IFSPs for whom an initial evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline" field above to calculate the numerator for this indicator.</p>	3
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What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

These data were collected during the period of July 1, 2015 to June 30, 2016.

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2015 - June 30, 2016.

Actions required in FFY 2014 response

none

Note: Any actions required in last year's response that are related to correction of findings should be responded to on the "Correction of Previous Findings of Noncompliance" page of this indicator. If your State's only actions required in last year's response are related to findings of noncompliance, a text field will not be displayed on this page.

Correction of Findings of Noncompliance Identified in FFY 2014

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0

OSEP Response

Required Actions

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR) Indicator 8A: Early Childhood Transition

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target			100%	100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	100%	100%	97.30%	100%	100%	100%	100%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target	100%	100%	100%	100%

FFY 2015 SPP/APR Data

Data include only those toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday.

- Yes
- No

Number of children exiting Part C who have an IFSP with transition steps and services	Number of toddlers with disabilities exiting Part C	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
71	71	100%	100%	100%

Number of documented delays attributable to exceptional family circumstances <i>This number will be added to the "Number of children exiting Part C who have an IFSP with transition steps and services" field to calculate the numerator for this indicator.</i>	null
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What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

These data is for children during the period of 7/01/2015 to June 30, 2016.

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2015 - June 30, 2016.

Actions required in FFY 2014 response

none

Note: Any actions required in last year's response that are related to correction of findings should be responded to on the "Correction of Previous Findings of

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

Noncompliance" page of this indicator. If your State's only actions required in last year's response are related to findings of noncompliance, a text field will not be displayed on this page.

Correction of Findings of Noncompliance Identified in FFY 2014

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0

OSEP Response**Required Actions**

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 8B: Early Childhood Transition**

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target			100%	100%	100%	100%	100%	100%	100%	100%	100%
Data		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target	100%	100%	100%	100%

FFY 2015 SPP/APR Data

Data include notification to both the SEA and LEA

- Yes
- No

Number of toddlers with disabilities exiting Part C where notification to the SEA and LEA occurred at least 90 days prior to their third birthday for toddlers potentially eligible for Part B preschool services	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
71	71	100%	100%	100%

Number of parents who opted out <i>This number will be subtracted from the "Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B" field to calculate the denominator for this indicator.</i>	null
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Describe the method used to collect these data

Data was reviewed from the State data base for all children exiting Part C during the entire reporting period of July 1, 2015 - June 30, 2016.

Do you have a written opt-out policy? No

What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

These data were collected for the time period of July 1, 2015 to June 30, 2016.

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2015 - June 30, 2016.

Actions required in FFY 2014 response

none

Note: Any actions required in last year's response that are related to correction of findings should be responded to on the "Correction of Previous Findings of Noncompliance" page of this indicator. If your State's only actions required in last year's response are related to findings of noncompliance, a text field will not be displayed on this page.

Correction of Findings of Noncompliance Identified in FFY 2014

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0

OSEP Response

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 8C: Early Childhood Transition**

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target			100%	100%	100%	100%	100%	100%	100%	100%	100%
Data		94.00%	100%	92.70%	99.00%	90.00%	87.00%	99.00%	100%	98.51%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target	100%	100%	100%	100%

FFY 2015 SPP/APR Data

Data reflect only those toddlers for whom the Lead Agency has conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services

- Yes
- No

Number of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties at least nine months prior to the toddler's third birthday for toddlers potentially eligible for Part B	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
71	71	100%	100%	100%

Number of toddlers for whom the parent did not provide approval for the transition conference <i>This number will be subtracted from the "Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B" field to calculate the denominator for this indicator.</i>	0
Number of documented delays attributable to exceptional family circumstances <i>This number will be added to the "Number of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties at least nine months prior to the toddler's third birthday for toddlers potentially eligible for Part B" field to calculate the numerator for this indicator.</i>	0

What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

These data is for children during the period of July 1, 2015 to June 30, 2016

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2015 - June 30, 2016.

Actions required in FFY 2014 response

none

Note: Any actions required in last year's response that are related to correction of findings should be responded to on the "Correction of Previous Findings of Noncompliance" page of this indicator. If your State's only actions required in last year's response are related to findings of noncompliance, a text field will not be displayed on this page.

Correction of Findings of Noncompliance Identified in FFY 2014

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
null	null	null	0

OSEP Response

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 9: Resolution Sessions**

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data:

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target ≥											
Data											NA

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target ≥				

Key:

Targets: Description of Stakeholder Input

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2015-16 EMAPS IDEA Part C Dispute Resolution Survey; Section C: Due Process Complaints	11/2/2016	3.1(a) Number resolution sessions resolved through settlement agreements	n	null
SY 2015-16 EMAPS IDEA Part C Dispute Resolution Survey; Section C: Due Process Complaints	11/2/2016	3.1 Number of resolution sessions	n	null

FFY 2015 SPP/APR Data

3.1(a) Number resolution sessions resolved through settlement agreements	3.1 Number of resolution sessions	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
0	0	NA		

Provide additional information about this indicator (optional)

There were no resolution sessions during this reporting period. The Virgin Islands is not required to provide targets until any fiscal year in which ten or more resolution sessions were held.

Actions required in FFY 2014 response

none

OSEP Response

The Virgin Islands reported fewer than ten resolution sessions held in FFY 2015. The Virgin Islands is not required to provide targets until any fiscal year in which ten or more resolution sessions were held.

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**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 10: Mediation**

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Target ≥											
Data											

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2015 - FFY 2018 Targets

FFY	2015	2016	2017	2018
Target ≥				

Key:

Targets: Description of Stakeholder Input

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2015-16 EMAPS IDEA Part C Dispute Resolution Survey; Section B: Mediation Requests	11/2/2016	2.1.a.i Mediations agreements related to due process complaints	n	null
SY 2015-16 EMAPS IDEA Part C Dispute Resolution Survey; Section B: Mediation Requests	11/2/2016	2.1.b.i Mediations agreements not related to due process complaints	n	null
SY 2015-16 EMAPS IDEA Part C Dispute Resolution Survey; Section B: Mediation Requests	11/2/2016	2.1 Mediations held	n	null

FFY 2015 SPP/APR Data

2.1.a.i Mediations agreements related to due process complaints	2.1.b.i Mediations agreements not related to due process complaints	2.1 Mediations held	FFY 2014 Data*	FFY 2015 Target*	FFY 2015 Data
0	0	0			

Provide additional information about this indicator (optional)

The Virgin Islands did not have any mediation sessions. The Virgin Islands reported fewer than ten mediation sessions held in FFY 2015. The Virgin Islands is not required to provide targets until any fiscal year in which ten or more mediation sessions were held.

Actions required in FFY 2014 response

none

OSEP Response

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

The Virgin Islands reported fewer than ten mediations held in FFY 2015. The Virgin Islands is not required to provide targets until any fiscal year in which ten or more mediations were held.

Required Actions

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**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Indicator 11: State Systemic Improvement Plan**

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Reported Data

Baseline Data: 2013

FFY	2013	2014	2015
Target		41.50%	42.00%
Data	40.90%	63.49%	56.52%

Key: Gray – Data Prior to Baseline Yellow – Baseline
Blue – Data Update

FFY 2016 - FFY 2018 Targets

FFY	2016	2017	2018
Target	42.50%	43.00%	43.50%

Key:

Description of Measure

The measure used in the collection of data for this indicator is the Child Outcome Summary Form (COSF). Entry data is collected on all children who enter the program and exit data is collected upon exiting the system if the child has been in the program for at least six (6). Data under APR 3b- Summary Statement 2: Percent of infants and toddlers with IFSPs who were functioning within age expectations in the acquisition and use of knowledge and skills (including early language/communication) by the time they turn 3 years of age or exited the program.

Measurement for Summary Statement 2: Percent = # of infants and toddlers in progress category (d) plus [# of infants and toddlers reported in progress category (e) divided by the total # of infants and toddlers reported in progress categories (a) + (b) + (c) + (d) + (e)] times 100.

VI: $21(d) + 10(e) / (1(a) + 7(b) + 27(c) + 21(d) + 10(e)) = 31/66 = 40.9\%$

Targets: Description of Stakeholder Input

TA providers (ECTA, DaSy, and IDC) assisted in the calculations of targets based on realistic expectations of progress and after stakeholder input. The baseline was established from the last fiscal year's level (40.9%). Targets were set by incrementally increasing to 43.5% over the five year period. In order to put in place territory-wide evidence-based improvement strategies that impact improved acquisition and use of knowledge and skills, smaller increments of improvement were selected for the first three (3) years with higher targets set for the remaining years.

Overview

Data Analysis

A description of how the State identified and analyzed key data, including data from SPP/APR indicators, 618 data collections, and other available data as applicable, to: (1) select the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families, and (2) identify root causes contributing to low performance. The description must include information about how the data were disaggregated by multiple variables (e.g., EIS program and/or EIS provider, geographic region, race/ethnicity, socioeconomic status, gender, etc.) As part of its data analysis, the State should also consider compliance data and whether those data present potential barriers to improvement. In addition, if the State identifies any concerns about the quality of the data, the description must include how the State will address these concerns. Finally, if additional data are needed, the description should include the methods and timelines to collect and analyze the additional data.

Analysis of State Infrastructure to Support Improvement and Build Capacity

A description of how the State analyzed the capacity of its current infrastructure to support improvement and build capacity in EIS programs and/or EIS providers to implement, scale up, and sustain the use of evidence-based practices to improve results for infants and toddlers with disabilities and their families. State systems that make up its infrastructure include, at a minimum: governance, fiscal, quality standards, professional development, data, technical assistance, and accountability/monitoring. The description must include current strengths of the systems, the extent the systems are coordinated, and areas for improvement of functioning within and across the systems. The State must also identify current State-level improvement plans and other early learning initiatives, such as Race to the Top-Early Learning Challenge and the Home Visiting program and describe the extent that these new initiatives are aligned, and how they are, or could be, integrated with, the SSIP. Finally, the State should identify representatives (e.g., offices, agencies, positions, individuals, and other stakeholders) that were involved in developing Phase I of the SSIP and that will be involved in developing and implementing Phase II of the SSIP.

State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and Their Families

A statement of the result(s) the State intends to achieve through the implementation of the SSIP. The State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families must be aligned to an SPP/APR indicator or a component of an SPP/APR indicator. The State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families must be clearly based on the Data and State Infrastructure Analyses and must be a child- or family-level outcome in contrast to a process outcome. The State may select a single result (e.g., increase the rate of growth in infants and toddlers demonstrating positive social-emotional skills) or a cluster of related results (e.g., increase the percentage reported under child outcome B under Indicator 3 of the SPP/APR (knowledge and skills) and increase the percentage trend reported for families under Indicator 4 (helping their child develop and learn)).

Statement

Description

Selection of Coherent Improvement Strategies

An explanation of how the improvement strategies were selected, and why they are sound, logical and aligned, and will lead to a measurable improvement in the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families. The improvement strategies should include the strategies, identified through the Data and State Infrastructure Analyses, that are needed to improve the State infrastructure and to support EIS program and/or EIS provider implementation of evidence-based practices to improve the State-identified result(s) for infants and toddlers with disabilities and their families. The State must describe how implementation of the improvement strategies will address identified root causes for low performance and ultimately build EIS program and/or EIS provider capacity to achieve the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families.

Theory of Action

A graphic illustration that shows the rationale of how implementing the coherent set of improvement strategies selected will increase the State's capacity to lead meaningful change in EIS programs and/or EIS providers, and achieve improvement in the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families.

Submitted Theory of Action: No Theory of Action Submitted

Provide a description of the provided graphic illustration (optional)

Infrastructure Development

- (a) Specify improvements that will be made to the State infrastructure to better support EIS programs and providers to implement and scale up EBPs to improve results for infants and toddlers with disabilities and their families.
- (b) Identify the steps the State will take to further align and leverage current improvement plans and other early learning initiatives and programs in the State, including Race to the Top-Early Learning Challenge, Home Visiting Program, Early Head Start and others which impact infants and toddlers with disabilities and their families.
- (c) Identify who will be in charge of implementing the changes to infrastructure, resources needed, expected outcomes, and timelines for completing improvement efforts.
- (d) Specify how the State will involve multiple offices within the State Lead Agency, as well as other State agencies and stakeholders in the improvement of its infrastructure.

The entire SSIP Phase II is attached in a PDF file.

Support for EIS programs and providers Implementation of Evidence-Based Practices

- (a) Specify how the State will support EIS providers in implementing the evidence-based practices that will result in changes in Lead Agency, EIS program, and EIS provider practices to achieve the SIMR(s) for infants and toddlers with disabilities and their families.
- (b) Identify steps and specific activities needed to implement the coherent improvement strategies, including communication strategies and stakeholder involvement; how identified barriers will be addressed; who will be in charge of implementing; how the activities will be implemented with fidelity; the resources that will be used to implement them; and timelines for completion.
- (c) Specify how the State will involve multiple offices within the Lead Agency (and other State agencies such as the SEA) to support EIS providers in scaling up and sustaining the implementation of the evidence-based practices once they have been implemented with fidelity.

The entire SSIP Phase II is attached in a PDF file.

Evaluation

(a) Specify how the evaluation is aligned to the theory of action and other components of the SSIP and the extent to which it includes short-term and long-term objectives to measure implementation of the SSIP and its impact on achieving measurable improvement in SIMR(s) for infants and toddlers with disabilities and their families.

FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

(b) Specify how the evaluation includes stakeholders and how information from the evaluation will be disseminated to stakeholders.

(c) Specify the methods that the State will use to collect and analyze data to evaluate implementation and outcomes of the SSIP and the progress toward achieving intended improvements in the SIMR(s).

(d) Specify how the State will use the evaluation data to examine the effectiveness of the implementation; assess the State's progress toward achieving intended improvements; and to make modifications to the SSIP as necessary.

The entire SSIP Phase II is attached in a PDF file.

Technical Assistance and Support

Describe the support the State needs to develop and implement an effective SSIP. Areas to consider include: Infrastructure development; Support for EIS programs and providers implementation of EBP; Evaluation; and Stakeholder involvement in Phase II.

The entire SSIP Phase II is attached in a PDF file.

Phase III submissions should include:

- Data-based justifications for any changes in implementation activities.
- Data to support that the State is on the right path, if no adjustments are being proposed.
- Descriptions of how stakeholders have been involved, including in decision-making.

A. Summary of Phase 3

1. Theory of action or logic model for the SSIP, including the SiMR.
2. The coherent improvement strategies or principle activities employed during the year, including infrastructure improvement strategies.
3. The specific evidence-based practices that have been implemented to date.
4. Brief overview of the year's evaluation activities, measures, and outcomes.
5. Highlights of changes to implementation and improvement strategies.

The entire SSIP Phase III is attached in a PDF file.

B. Progress in Implementing the SSIP

1. Description of the State's SSIP implementation progress: (a) Description of extent to which the State has carried out its planned activities with fidelity—what has been accomplished, what milestones have been met, and whether the intended timeline has been followed and (b) Intended outputs that have been accomplished as a result of the implementation activities.
2. Stakeholder involvement in SSIP implementation: (a) How stakeholders have been informed of the ongoing implementation of the SSIP and (b) How stakeholders have had a voice and been involved in decision-making regarding the ongoing implementation of the SSIP.

The entire SSIP Phase III is attached in a PDF file.

C. Data on Implementation and Outcomes

1. How the State monitored and measured outputs to assess the effectiveness of the implementation plan: (a) How evaluation measures align with the theory of action, (b) Data sources for each key measure, (c) Description of baseline data for key measures, (d) Data collection procedures and associated timelines, (e) [If applicable] Sampling procedures, (f) [If appropriate] Planned data comparisons, and (g) How data management and data analysis procedures allow for assessment of progress toward achieving intended improvements
2. How the State has demonstrated progress and made modifications to the SSIP as necessary: (a) How the State has reviewed key data that provide evidence regarding progress toward achieving intended improvements to infrastructure and the SiMR, (b) Evidence of change to baseline data for key measures, (c) How data support changes that have been made to implementation and improvement strategies, (d) How data are informing next steps in the SSIP implementation, and (e) How data support planned modifications to intended outcomes (including the SiMR)—rationale or justification for the changes or how data support that the SSIP is on the right path
3. Stakeholder involvement in the SSIP evaluation: (a) How stakeholders have been informed of the ongoing evaluation of the SSIP and (b) How stakeholders have had a voice and been involved in decision-making regarding the ongoing evaluation of the SSIP

The entire SSIP Phase III is attached in a PDF file.

D. Data Quality Issues: Data limitations that affected reports of progress in implementing the SSIP and achieving the SiMR

1. Concern or limitations related to the quality or quantity of the data used to report progress or results
2. Implications for assessing progress or results
3. Plans for improving data quality

The entire SSIP Phase III is attached in a PDF file.

E. Progress Toward Achieving Intended Improvements

1. Infrastructure changes that support SSIP initiatives, including how system changes support achievement of the SiMR, sustainability, and scale-up
2. Evidence that SSIP's evidence-based practices are being carried out with fidelity and having the desired effects
3. Outcomes regarding progress toward short-term and long-term objectives that are necessary steps toward achieving the SiMR
4. Measurable improvements in the SiMR in relation to targets

The entire SSIP Phase III is attached in a PDF file.

F. Plans for Next Year

1. Additional activities to be implemented next year, with timeline
2. Planned evaluation activities including data collection, measures, and expected outcomes
3. Anticipated barriers and steps to address those barriers
4. The State describes any needs for additional support and/or technical assistance

The entire SSIP Phase III is attached in a PDF file.

OSEP Response

Required Actions

**FFY 2015 Part C State Performance Plan (SPP)/Annual Performance Report (APR)
Certify and Submit your SPP/APR**

I certify that I am the Director of the State's Lead Agency under Part C of the IDEA, or his or her designee, and that the State's submission of its IDEA Part C State Performance Plan/Annual Performance Report is accurate.

Selected: Lead Agency Director

Name and title of the individual certifying the accuracy of the State's submission of its IDEA Part C State Performance Plan/Annual Performance Report.

Name: Nona McCray

Title: Program Director

Email: nona.mccray@doh.vi.gov

Phone: 340-714-4052