

Introduction to the State Performance Plan (SPP)/Annual Performance Report (APR)

General Supervision System:

The systems that are in place to ensure that IDEA Part C requirements are met, e.g., monitoring systems, dispute resolution systems.

The Virgin Islands Infants and Toddlers Program consists of two districts: St Thomas/St John and St Croix. The VI ITP has policies and procedures in place to ensure that IDEA requirements are met and processes which enable the program to **identify and correct noncompliance and** to prevent the re occurrence of noncompliance.

When a finding of noncompliance is made, the VI Infants and Toddlers Program requires correction of noncompliance as soon as possible but no later than one year from identification (the date of written documentation concluding a finding of noncompliance has occurred). The VI Infants and Toddlers Program administrator notifies in writing the early intervention personnel of any areas of noncompliance and further meets with all personnel to convey the areas of noncompliance and improvement and correction needed. To verify correction of noncompliance for individual children, the Virgin Islands reviews each child's record for whom noncompliance was identified to ensure that correction was made (e.g., transition steps are added to the child's IFSP).

Individual child records for whom noncompliance was identified are also reviewed to ensure that the child had an evaluation and assessment, IFSP developed, received the services, or had a transition conference although not timely. The Virgin Islands reviews additional child records to ensure that the districts are still in compliance and have met the timelines for subsequent children. The VI ITP Director sends a written letter to each district office stating that the noncompliance has been corrected within the specified timeframe (and in no case longer than one year from notification of the finding).

In this manner the VI Infants and Toddlers Program ensures that the districts are currently implementing the statutory/regulatory requirements.

Technical Assistance System:

The mechanisms that the State has in place to ensure the timely delivery of high quality, evidenced based technical assistance and support to early intervention service (EIS) programs.

Technical assistance from the Early Childhood Technical Assistance Center (ECTA Center) and the DaSy State Liason, FPG Child Development Institute, experienced in IDEA requirements and compliance, to develop this report, as well as technical assistance to the VI Part C program with other consultants, such as the Early Childhood Outcomes Center (ECO), were used. Additionally, broad input was utilized to develop this APR as data submitted by personnel rendering early intervention services (EIS) via COSF and self-assessment monthly report forms and comments from families of children enrolled in the Infants and Toddlers Program through family survey responses, were utilized to analyze the performance of the Infants and Toddlers Program during this report period.

Professional Development System:

The mechanisms the State has in place to ensure that service providers are effectively providing services that improve results for infants and toddlers with disabilities and their families.

The staff is committed, dedicated, and experienced. There are monthly provider meetings on each island that is used to discuss issues, allow providers to seek assistance regarding challenging issues and provides the staff an opportunity to share strategies. There is good communication and informal networking with the staff. Most of the staff on St. Thomas and St. Croix also work for the Department of Education, and therefore, have access to on-line, in-service training opportunities. Other opportunities include webinars that allow the providers to work at their own pace. There are strategies in place to train and mentor new staff/providers

There is a limited capacity for professional development, training, and TA. Because St. Thomas and St. Croix use part-time staff who work for both preschool special education and the Infants and Toddlers Program, this limits their time for professional development and TA from the Infants and Toddlers Program. There are continued challenges regarding recruiting and retaining staff, especially contract staff. Policies regarding compensation/salary that is part of the division of personnel policy in the Dept. of Health are not supportive of creating new personnel positions, or providing competitive salaries, and facilitating hiring staff. There are no University training programs for EI providers such as SLPs, OTs, and PTs. Hiring from off-island often means that EI providers may not stay in the Virgin Islands. Strengths – The staff is committed, dedicated, and experienced. There are monthly provider meetings on each island that are used to discuss issues, allow providers to seek assistance regarding challenging issues and provides the staff an opportunity to share strategies. There is good communication and informal networking among the staff.

Stakeholder Involvement:

The mechanism for soliciting broad stakeholder input on targets in the SPP, including revisions to targets.

This plan was developed with broad stakeholder input. The Virgin Islands Infants and Toddlers stakeholders consist of members of the Intragency Coordinating Council who advise and assist the ITP regarding the provision of early intervention services for children with disabilities from birth to three. The council has a diverse membership including parents of children with a disability and state agencies involved in the provision of early intervention services, a member responsible for the State Medicare program, the SEA responsible for child care, and other entities who can give the ITP advice in all areas of child development. Multiple conference calls were held with stakeholders to review child outcomes and child find data from the previous APRs and solicit input. The entire ICC reviewed child outcomes and family outcomes data at the meeting held on December 1, 2014 and provided input. In January 2015, ICC members were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

As part of Phase 1 on the State Systemic Improvement Plan (SSIP), stakeholders conducted data and infrastructure analysis to target the Part C focus area for Indicator 11. At these meetings and conference calls (held in May, June, July, August, September, October, and December 2014) and at the OSEP on-site TA meeting held in August 2014, all performance indicators were discussed as it related data and infrastructure analysis and to selecting and proposing a Part C focus area for Indicator 11.

A draft PDF of the APR/SPP information entered into the GRADS360 online submission tool and was sent to ICC members directly by email to review in detail, asked to provide suggested edits and clarification. The ICC had the opportunity to approve the plan with the understanding that the plan can be modified as needed in future years.

A PDF of this final plan as submitted will be posted on the Infants and Toddlers Program website and copies will be provided in each district's office and at the MCH clinics in each district.

Reporting to the Public:

How and where the State reported to the public on the FFY 2012 performance of each EIS Program or Provider located in the State on the targets in the SPP/APR as soon as practicable, but no later than 120 days following the State's submission of its FFY 2012 APR, as required by 34 CFR §300.602(b)(1)(i)(A); and a description of where, on its Web site, a complete copy of the State's SPP, including any revision if the State has revised the SPP that it submitted with its FFY 2012 APR in 2014, is available.

The APR will be disseminated to the public through various means to meet the public reporting requirement. We plan to disseminate a summary of the APR on a 1 pager to summarize the performance. We will post the full report in each health district but also issue the summary to the VI ICC members, the local PTI, providers and parents. Each Interagency Coordinating Council (ICC) member will be issued this report for input on the enhancement of the State Performance Plan and improvement activities. ICC members are parents with children with developmental delays and/or disabilities, heads of public and private programs/organizations serving families of children with developmental delays and/or disabilities that support and assist the Infants and Toddlers Program in the implementation of the early intervention system.

OSEP Response

While the Virgin Islands Toddler Program (VITP) reported that it disseminated the FFY 2013 Annual Performance Report within the district office of each Infant and Toddler district program, VITP did not fully meet the requirements as required by IDEA sections 616(b)(2)(C)(ii)(I) and 642 and 34 CFR §303.702(b)(1)(i)(B) and post its FFY 2013 APR on the Web site of the State lead agency, the Virgin Islands Department of Health or VIDH. VIDH has a unitary system for SPP/APR reporting purposes (i.e., VIDH as the lead agency is also the only EIS program). VIDH's public reporting responsibilities for the SPP/APR are met by posting its SPP/APR on VIDH's Web site and distributing the SPP/APR to the media and public agencies (such as VIDH's two main districts and the EIS providers in those districts), as required by IDEA sections 616(b)(2)(C)(ii)(I) and 642 and 34 §303.702(b)(1)(i)(B). VIDH has not met this public reporting requirement for its SPP/APR for FFY 2012 (July 1, 2012 – June 30, 2013), FFY 2011 (July 1, 2011 – June 30, 2012), FFY 2010 (July 1, 2010 – June 30, 2011) and FFY 2009 (July 1, 2009 – June 30, 2008), as requested in OSEP's June 2012 SPP/APR Response Table. VIDH must confirm to OSEP that it has posted its SPP/APR for FFY 2009, FFY 2010, FFY 2011, and FFY 2012 and FFY 2013 on VIDH's Web site.

VIDH's IDEA Part C FFY 2014 grant is on Special Conditions from OSEP since its FFY 2001 IDEA Part C grant as well as Department-wide Special Conditions, which are respectively Enclosures C and B of OSEP's July 1, 2014 FFY 2014 IDEA Part C Grant Award letter to VIDH. The IDEA Part C Special Conditions require VIDH to submit two progress reports, the first due February 1, 2015 and a final progress report due May 1, 2015. VIDH submitted its first progress report. OSEP will respond to VIDH's IDEA Part C FFY 2014 grant Special Conditions in response to VIDH's IDEA Part C FFY 2015 grant award.

VIDH reported on the technical assistance sources from which VIDH received assistance in response to this APR and reported on the actions VIDH took as a result of that technical assistance.

Indicator 1: Timely provision of services
Historical Data and Targets

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target		100%	100%	100%	100%	100%	100%	100%
Data	100%	91.00%	95.20%	99.20%	97.00%	91.00%	99.00%	100%

Key:  Gray – Data Prior to Baseline  Yellow – Baseline  Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Special Conditions: The timely service provision requirements and the related requirement regarding timely payment of early intervention service (EIS) providers are the subject of Special Conditions attached to VIDH's FFY 2014 IDEA Part C Grant Award letter, dated July 1, 2014. VIDH's IDEA Part C grant has been subject to these Special Conditions since FFY 2001. These FFY 2014 IDEA Part C Special Conditions require VIDH to continue using its third party agent to timely pay its EIS providers to ensure the uninterrupted provision of early intervention services to infants and toddlers with disabilities and their families. The FFY 2014 Special Conditions required VIDH to provide a progress report with the FFY 2012 APR, due February 2, 2015. VIDH provided the required information. OSEP will respond to VIDH's final progress report, due May 1, 2015, in response to VIDH's IDEA Part C FFY 2015 grant award.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 1: Timely provision of services

FFY 2013 Data

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 SPP/APR Data

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2013-14 Child Count/Educational Environment Data Groups	9/24/2014	Total number of infants and toddlers with IFSPs	130	125

Explanation of Alternate Data

The actual number of infants and toddlers with IFSPs for the entire reporting period is 125. An additional eight children who withdrew from the program or were lost to followup were excluded from the number.

FFY 2013 SPP/APR Data

Number of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner	Total number of infants and toddlers with IFSPs	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
114	125	100%	100%	100%	Met Target	No Slippage

* FFY 2012 Data are editable on the Historical Data and Targets page.

Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of infants and toddlers with IFSPs who receive their early intervention services on their IFSPs in a timely manner)	11
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What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

Entire reporting period

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

Data for all children

Provide additional information about this indicator (optional)

On St. Thomas, 37 IFSP were developed and signed by the parent. Of those, four (4) families withdrew their children prior to the beginning of services. Out of the remaining 33 IFSP, all families received services within 30 days of signing the IFSP.

On St. Croix. 96 IFSPs were developed and signed by the parent. Of those, four (4) families could not be contacted, moved off island or withdrew from the program. Of the remaining 92 IFSPs, eleven (11) families received IFSP services, although late. Of these eleven, all were exceptional family circumstances such as parent cancelling or rescheduling the first visit (3), parent was off island (3), providers were unable to reach parent (3), or the child was sick (2).

OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Special Conditions: The timely service provision requirements and the related requirement regarding timely payment of early intervention service (EIS) providers are the subject of Special Conditions attached to VIDH's FFY 2014 IDEA Part C Grant Award letter, dated July 1, 2014. VIDH's IDEA Part C grant has been subject to these Special Conditions since FFY 2001. These FFY 2014 IDEA Part C Special Conditions require VIDH to continue using its third party agent to timely pay its EIS providers to ensure the uninterrupted provision of early intervention services to infants and toddlers with disabilities and their families. The FFY 2014 Special Conditions required VIDH to provide a progress report with the FFY 2012 APR, due February 2, 2015. VIDH provided the required information. OSEP will respond to VIDH's final progress report, due May 1, 2015, in response to VIDH's IDEA Part C FFY 2015 grant award.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 1: Timely provision of services

Required Actions from FFY 2012

Monitoring Priority: *Early Intervention Services In Natural Environments*

Compliance indicator: **Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.**

(20 U.S.C. 1416(a)(3)(A) and 1442)

Actions required in FFY 2012 response table

Special Conditions: The timely service provision requirements and the related requirement regarding timely payment of early intervention service (EIS) providers are the subject of Special Conditions attached to VIDH's FFY 2013 IDEA Part C Grant Award letter, dated July 1, 2013. VIDH's IDEA Part C grant has been subject to these Special Conditions since FFY 2001. These FFY 2013 IDEA Part C Special Conditions require VIDH to continue using its third party agent to timely pay its EIS providers to ensure the uninterrupted provision of early intervention services to infants and toddlers with disabilities and their families. The FFY 2013 Special Conditions required VIDH to provide a progress report with the FFY 2012 APR, due February 3, 2014. VIDH provided the required information. OSEP will respond to VIDH's final progress report, due May 1, 2014, in VIDH's FFY 2014 IDEA Part C Grant Award Letter.

Responses to actions required in FFY 2012 response table, **not including correction of findings**

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OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Special Conditions: The timely service provision requirements and the related requirement regarding timely payment of early intervention service (EIS) providers are the subject of Special Conditions attached to VIDH's FFY 2014 IDEA Part C Grant Award letter, dated July 1, 2014. VIDH's IDEA Part C grant has been subject to these Special Conditions since FFY 2001. These FFY 2014 IDEA Part C Special Conditions require VIDH to continue using its third party agent to timely pay its EIS providers to ensure the uninterrupted provision of early intervention services to infants and toddlers with disabilities and their families. The FFY 2014 Special Conditions required VIDH to provide a progress report with the FFY 2012 APR, due February 2, 2015. VIDH provided the required information. OSEP will respond to VIDH's final progress report, due May 1, 2015, in response to VIDH's IDEA Part C FFY 2015 grant award.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 1: Timely provision of services
Correction of Previous Findings of Noncompliance

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Correction of Findings of Noncompliance Identified in FFY 2012

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
			0

Correction of Findings of Noncompliance Identified Prior to FFY 2012

	Findings of Noncompliance Not Yet Verified as Corrected as of FFY 2012 APR	Findings of Noncompliance Verified as Corrected	Findings Not Yet Verified as Corrected
None			

OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Special Conditions: The timely service provision requirements and the related requirement regarding timely payment of early intervention service (EIS) providers are the subject of Special Conditions attached to VIDH's FFY 2014 IDEA Part C Grant Award letter, dated July 1, 2014. VIDH's IDEA Part C grant has been subject to these Special Conditions since FFY 2001. These FFY 2014 IDEA Part C Special Conditions require VIDH to continue using its third party agent to timely pay its EIS providers to ensure the uninterrupted provision of early intervention services to infants and toddlers with disabilities and their families. The FFY 2014 Special Conditions required VIDH to provide a progress report with the FFY 2012 APR, due February 2, 2015. VIDH provided the required information. OSEP will respond to VIDH's final progress report, due May 1, 2015, in response to VIDH's IDEA Part C FFY 2015 grant award.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 2: Services in Natural Environments

Historical Data and Targets

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target ≥			86.00%	88.00%	90.00%	90.00%	91.00%	91.00%
Data	96.00%	97.44%	94.00%	97.00%	96.00%	96.00%	100%	99.00%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≥	92.00%	93.00%	94.00%	95.00%	96.00%	97.00%

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 2: Services in Natural Environments

FFY 2013 Data

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2013-14 Child Count/Educational Environment Data Groups	9/24/2014	Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	130	
SY 2013-14 Child Count/Educational Environment Data Groups	9/24/2014	Total number of infants and toddlers with IFSPs	130	

FFY 2013 SPP/APR Data

Number of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	Total number of infants and toddlers with IFSPs	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
130	130	99.00%	92.00%	100%	Met Target	No Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Provide additional information about this indicator (optional)

Given the significant drop in infants and toddlers birth to one reported in the Dec. 1, 2013 child count (Table 1), the VI ITP reviewed the 2013 monthly report from each island for November 30, 2013 (as of December 1, 2013). Reviewing this report identified that the child count for St. Thomas was not correct. ITP also conducted record reviews of the individual children identified 9 additional children birth to three who were not reported. Therefore, the child count is adjusted to include four infants and toddlers from St. Thomas who had IFSPs and five toddlers with IFSPs 1 to 3 years on December 1, 2013. The total number of infants and toddlers birth to 3 with IFSPs has now been calculated as 139.

The Infants and Toddlers program is submitting to EDFAC corrected Tables 1 and 2 with appropriate explanations.

OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 2: Services in Natural Environments

Required Actions from FFY 2012

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table

OSEP Response

VIDH provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 3: Early Childhood Outcomes

Historical Data and Targets

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

	Baseline Year	FFY	2005	2006	2007	2008	2009	2010	2011	2012
A1	2008	Target ≥					84.20%	85.00%	85.40%	86.00%
		Data				84.20%	83.30%	92.30%	84.10%	90.90%
A2	2008	Target ≥					52.40%	53.00%	53.40%	54.00%
		Data				52.40%	63.60%	52.40%	56.50%	52.00%
B1	2008	Target ≥					84.20%	85.00%	85.20%	86.00%
		Data				84.20%	95.00%	97.40%	89.10%	95.70%
B2	2008	Target ≥					40.50%	41.00%	41.20%	41.50%
		Data				40.50%	68.20%	55.00%	52.20%	54.70%
C1	2008	Target ≥					83.80%	84.50%	85.00%	85.50%
		Data				83.80%	100%	81.30%	86.40%	89.10%
C2	2008	Target ≥					69.00%	69.50%	70.00%	70.50%
		Data				69.00%	90.90%	71.40%	63.80%	62.70%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

Explanation of Changes

Targets for FFY 2012 were not entered in Grads 360. These targets taken from the FFY 2012 APR/SPP.

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target A1 ≥	86.00%	86.00%	86.00%	86.50%	86.50%	87.00%
Target A2 ≥	53.00%	53.00%	53.50%	54.00%	54.50%	55.00%
Target B1 ≥	86.00%	86.00%	86.00%	86.50%	86.50%	87.00%
Target B2 ≥	41.00%	41.50%	42.00%	42.50%	43.00%	43.50%
Target C1 ≥	86.00%	86.00%	86.00%	86.50%	86.50%	87.00%
Target C2 ≥	69.50%	69.50%	69.50%	69.50%	70.00%	70.00%

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 3: Early Childhood Outcomes

FFY 2013 Data

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 SPP/APR Data

Number of infants and toddlers with IFSPs assessed	66
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Does the State’s Part C eligibility criteria include infants and toddlers who are at risk of having substantial developmental delays (or “at-risk infants and toddlers”) under IDEA section 632(5)(B)(i)? No

Outcome A: Positive social-emotional skills (including social relationships)

	Number of Children
a. Infants and toddlers who did not improve functioning	0
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	8
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	29
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	25
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	4

	Numerator	Denominator	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
A1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program $(c+d)/(a+b+c+d)$.	54	62	90.90%	86.00%	87.10%	Met Target	No Slippage
A2. The percent of infants and toddlers who were functioning within age expectations in Outcome A by the time they turned 3 years of age or exited the program $(d+e)/(a+b+c+d+e)$.	29	66	52.00%	53.00%	43.94%	Did Not Meet Target	Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Explanation of A2 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. We do have concerns that our providers may need additional or refresher training about the outcomes summary process and have reached out for TA support to provide outcomes training in the coming year.

Outcome B. Acquisition and use of knowledge and skills (including early language/ communication)

	Number of Children
a. Infants and toddlers who did not improve functioning	0

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	Number of Children
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	5
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	34
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	23
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	4

	Numerator	Denominator	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
B1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program $(c+d)/(a+b+c+d)$.	57	62	95.70%	86.00%	91.94%	Met Target	No Slippage
B2. The percent of infants and toddlers who were functioning within age expectations in Outcome B by the time they turned 3 years of age or exited the program $(d+e)/(a+b+c+d+e)$.	27	66	54.70%	41.00%	40.91%	Did Not Meet Target	Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Explanation of B2 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. We do have concerns that our providers may need additional or refresher training about the outcomes summary process and have reached out for TA support to provide outcomes training in the coming year.

Outcome C: Use of appropriate behaviors to meet their needs

	Number of Children
a. Infants and toddlers who did not improve functioning	1
b. Infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	7
c. Infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it	27
d. Infants and toddlers who improved functioning to reach a level comparable to same-aged peers	21
e. Infants and toddlers who maintained functioning at a level comparable to same-aged peers	10

	Numerator	Denominator	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
C1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program $(c+d)/(a+b+c+d)$.	48	56	89.10%	86.00%	85.71%	Did Not Meet Target	Slippage
C2. The percent of infants and toddlers who were functioning within age expectations in Outcome C by the time they turned 3 years of age or exited the program $(d+e)/(a+b+c+d+e)$.	31	66	62.70%	69.50%	46.97%	Did Not Meet Target	Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Explanation of C1 Slippage

For slippage among children increasing their rate of growth. There appears to be some confusion about how to answer the progress question on the COS form. This will be part of the refresher training for the coming year.

Explanation of C2 Slippage

For slippage among children exiting at age expectations, given the small size of the program, variations in children's functioning from year to year impact the summary statements more than a larger state with more children. We do have concerns that our providers may need additional or refresher training about the outcomes summary process and have reached out for TA support to provide outcomes training in the coming year.

Was sampling used? No

Did you use the Early Childhood Outcomes Center (ECO) Child Outcomes Summary Form (COSF)? Yes

Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 3: Early Childhood Outcomes

Required Actions from FFY 2012

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Actions required in FFY 2012 response table

The State must report progress data and actual target data for FFY 2013 in the FFY 2013 APR.

Responses to actions required in FFY 2012 response table

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 4: Family Involvement

Historical Data and Targets

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Historical Data

	Baseline Year	FFY	2005	2006	2007	2008	2009	2010	2011	2012
A	2006	Target ≥				92.00%	92.50%	92.50%	92.50%	93.00%
		Data		86.00%	100%	96.00%	97.00%	98.00%	100%	94.92%
B	2006	Target ≥				83.00%	83.50%	83.50%	83.50%	84.00%
		Data		86.00%	100%	94.20%	99.00%	98.00%	100%	91.53%
C	2006	Target ≥				92.00%	92.50%	92.50%	92.50%	93.00%
		Data		86.00%	100%	96.10%	96.00%	93.00%	98.50%	93.22%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target A ≥	93.00%	93.00%	93.00%	94.00%	94.00%	94.00%
Target B ≥	87.00%	87.00%	87.00%	88.00%	88.00%	88.00%
Target C ≥	93.00%	93.00%	93.00%	94.00%	94.00%	94.00%

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 4: Family Involvement

FFY 2013 Data

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 SPP/APR Data

Number of respondent families participating in Part C	50
A1. Number of respondent families participating in Part C who report that early intervention services have helped the family know their rights	50
A2. Number of responses to the question of whether early intervention services have helped the family know their rights	50
B1. Number of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs	50
B2. Number of responses to the question of whether early intervention services have helped the family effectively communicate their children's needs	50
C1. Number of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn	50
C2. Number of responses to the question of whether early intervention services have helped the family help their children develop and learn	50

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
A. Percent of families participating in Part C who report that early intervention services have helped the family know their rights	94.92%	93.00%	100%	Met Target	No Slippage
B. Percent of families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs	91.53%	87.00%	100%	Met Target	No Slippage
C. Percent of families participating in Part C who report that early intervention services have helped the family help their children develop and learn	93.22%	93.00%	100%	Met Target	No Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Describe how the State has ensured that any response data are valid and reliable, including how the data represent the demographics of the State.

In FFY 2013, 50 surveys were completed. Surveys are given to each family for whom a transition meeting was held during this report period. This data represents each category of children with developmental delay and/or disability, race, etc. Each family is asked to complete this short survey at the conclusion of their child's individual transition meeting. Parents typically complete the survey while waiting for copies of the meeting notes and/or other documents, thereby wisely using their time and providing a more convenient method for the family to respond. If a child does not transition due to moving or exiting the program without a transition meeting, the E.I. provider has the survey completed before closing the case.

Families are asked to respond to the family survey at the time of their transition meeting, that way the parent does not have the responsibility of mailing the survey back to the ITP. The Virgin Islands Infants and Toddlers Program (Part C of IDEA), uses a modified Early Childhood Outcomes Center (ECO) Family Survey. This change to the survey was discussed with and approved by an ECO representative prior to VI implementation. All families who were asked to fill out the VI ECO survey responded; therefore survey results are representative of the population of exiting families. When the survey was initially mailed out to families who were exiting, we received very low return responses. So it was decided that we would ask each family to complete this short survey at the conclusion of their child's individual transition meeting. The survey can be read to the parent, and any clarification needed could be provided at that time. Either clerical staff persons or the ITP Director ask the parents to complete the survey.

FFY 2013 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

A total of 50 surveys were given out, 24 on St. Croix and 26 on St. Thomas. All surveys that were distributed were returned to the program for a 100% response rate. Due to the 100% response rate, this data represents each category of children with a developmental delay and/or disability, race, etc. Due to the high response rates from both islands, we feel that the survey results are representative of the population of exiting families.

Was sampling used? No

Was a collection tool used? Yes

Is it a new or revised collection tool? No



Yes, the data accurately represent the demographics of the State



No, the data does not accurately represent the demographics of the State

Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 4: Family Involvement

Required Actions from FFY 2012

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table, **not including correction of findings**

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 5: Child Find (Birth to One)

Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target ≥			1.05%	1.04%	1.03%	1.03%	1.03%	1.06%
Data	1.38%	1.19%	1.67%	1.79%	2.33%	1.07%	1.90%	1.61%

Key:  Gray – Data Prior to Baseline  Yellow – Baseline  Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≥	1.38%	1.38%	1.42%	1.44%	1.48%	1.48%

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

The data for this indicator are not consistent with 618 data; however VIDH provided an explanation for this discrepancy.

Indicator 5: Child Find (Birth to One)

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2013-14 Child Count/Educational Environment Data Groups	9/24/2014	Number of infants and toddlers birth to 1 with IFSPs	8	12
US Census	8/19/2014	Population of infants and toddlers birth to 1		1,672

Explanation of Alternate Data

Denominator used (1672) is the population data from 2010 census data because population data of children birth to one were not provided by OSEP for calculation of Indicators 5 & 6. Because census data is not provided for the USVI, therefore the denominator used may not be reflective of the current population.

Given the significant drop in infants and toddlers birth to one reported in the Dec. 1, 2013 child count (Table 1), the VI ITP reviewed the 2013 monthly report from each island for November 30, 2013 (as of December 1, 2013). Reviewing this report identified that the child count for St. Thomas was not correct. ITP also conducted record reviews of the individual children identified as under the age of 1 and having IFSPs on November 30th and verified that the birth dates and IFSP dates were correct. Therefore, the child count is adjusted to include four infants and toddlers from St. Thomas who had IFSPs on December 1, 2013.

The Infants and Toddlers program is submitting to EDFAC corrected Tables 1 and 2 with appropriate explanations.

FFY 2013 SPP/APR Data

Number of infants and toddlers birth to 1 with IFSPs	Population of infants and toddlers birth to 1	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
12	1,672	1.61%	1.38%	0.72%	Did Not Meet Target	Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Explanation of Slippage

Historically, the VI Infants and Toddlers program has identified more children birth to one than the national percentage. However, .72% of infants identified birth to one represents slippage from previous years and the target of at or above the national percentage of infants and toddlers with an IFSP birth to one, calculated this year as 1.11%. In reviewing the data from both districts, St. Thomas district reported no infants and toddlers birth to one with IFSPs on December 1, 2013. With the review of the monthly report from November 30, 2013 and record reviews (as discussed above), there were data entry errors which resulted in the 618 reported data being incorrect. The staff person responsible for collecting the child find data for both districts at that time was transitioning to another job. New staff were being trained at the same time in St. Thomas. This resulted in the data errors.

In St. Croix, the local economy has had an impact on the number of families living in the district which, in turn, may have resulted in fewer births and referrals. Also, in the St. Croix district, the referring hospital who typically provided the highest number of referrals, was without a pediatric neonatologist for a period of time, This resulted in no referrals from that hospital during a significant period of time and a lower child count.

Preliminary analysis of the birth to three child count data for December 1, 2014 shows an increase in infants and toddlers served in both districts which is encouraging.

Provide additional information about this indicator (optional)

The VI Infants and Toddlers Program will implement the following improvement strategies:

Data checks for accuracy of child find data reported from both districts will be implemented and staff responsible for the entry given refresher training.

The VI Infants and Toddlers Program is exploring with their national TA providers (ECTA, IDC, DaSy) purchasing a new data base that will help in producing more accurate reports that will support better 618 (and other) data.

The VI Infants and Toddlers Program will contact primary referral sources in both districts and schedule visits to provide referral forms, an explanation of the eligibility criteria, and

how to make a referral to the program.

The VI ICC will be asked to review the trend and provide suggestions for improvement.

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

The data for this indicator are not consistent with 618 data; however VIDH provided an explanation for this discrepancy.

Indicator 5: Child Find (Birth to One)

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

The data for this indicator are not consistent with 618 data; however VIDH provided an explanation for this discrepancy.

Indicator 6: Child Find (Birth to Three)

Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 3 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target ≥			2.53%	2.65%	2.67%	2.82%	2.79%	2.77%
Data	2.58%	2.29%	2.85%	2.81%	2.97%	2.89%	2.67%	2.83%

Key:  Gray – Data Prior to Baseline  Yellow – Baseline  Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≥	2.58%	2.60%	2.62%	2.65%	2.70%	2.70%

Targets: Description of Stakeholder Input

Stakeholders were given the opportunity to review and provide input on the proposed SPP targets for all performance indicators.

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

The data for this indicator are not consistent with the 618 data; however VIDH provided an explanation for this discrepancy.

Indicator 6: Child Find (Birth to Three)

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 3 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
SY 2013-14 Child Count/Educational Environment Data Groups	9/24/2014	Number of infants and toddlers birth to 3 with IFSPs	130	139
US Census	8/19/2014	Population of infants and toddlers birth to 3		5087

Explanation of Alternate Data

Denominator used (5087) is the population data from 2010 census data because population data of children birth to three were not provided by OSEP for calculation of Indicators 5 & 6. Because census data is not provided for the USVI, therefore the denominator used may not be reflective of the current population.

Given the significant drop in infants and toddlers birth to one reported in the Dec. 1, 2013 child count (Table 1), the VI ITP reviewed the 2013 monthly report from each island for November 30, 2013 (as of December 1, 2013). Reviewing this report identified that the child count for St. Thomas was not correct. ITP also conducted record reviews of the individual children identified 9 additional children birth to three who were not reported. Therefore, the child count is adjusted to include four infants and toddlers from St. Thomas who had IFSPs and five toddlers with IFSPs 1 to 3 years on December 1, 2013. The total number of infants and toddlers birth to 3 with IFSPs has now been calculated as 139.

The Infants and Toddlers program is submitting to [EDFAC corrected Tables 1 and 2 with appropriate explanations.](#)

FFY 2013 SPP/APR Data

Number of infants and toddlers birth to 3 with IFSPs	Population of infants and toddlers birth to 3	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
139	5,087	2.83%	2.58%	2.73%	Met Target	No Slippage

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Provide additional information about this indicator (optional)

Preliminary analysis of the birth to three child count data for December 1, 2014 shows an increase in infants and toddlers served in both districts which is encouraging.

The VI Infants and Toddlers Program will implement the following improvement strategies:

Data checks for accuracy of child find data reported from both districts will be implemented and staff responsible for the entry given refresher training.

The VI Infants and Toddlers Program is exploring with their national TA providers (ECTA, IDC, DaSy) purchasing a new data base that will help in producing more accurate reports that will support better 618 (and other) data.

The VI Infants and Toddlers Program will contact primary referral sources in both districts and schedule visits to provide referral forms, an explanation of the eligibility criteria, and how to make a referral to the program.

The VI ICC will be asked to review the trend and provide suggestions for improvement.

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

The data for this indicator are not consistent with the 618 data; however VIDH provided an explanation for this discrepancy.

Indicator 6: Child Find (Birth to Three)

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 3 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

The data for this indicator are not consistent with the 618 data; however VIDH provided an explanation for this discrepancy.

Indicator 7: 45-day timeline

Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target		100%	100%	100%	100%	100%	100%	100%
Data	100%	94.40%	94.00%	97.23%	92.00%	94.00%	94.00%	93.00%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

VIDH reported that it did not identify any findings of compliance in FFY 2012 for this indicator. VIDH explained that it did not identify any findings of noncompliance based on the eight instances of noncompliance reflected in the FFY 2012 data, because it verified within FFY 2012 correction of the eight instances of noncompliance, in a manner consistent with OSEP Memo 09-02, prior to the issuance of findings.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 7: 45-day timeline

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 SPP/APR Data

Number of eligible infants and toddlers with IFSPs for whom an initial evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline	Number of eligible infants and toddlers evaluated and assessed for whom an initial IFSP meeting was required to be conducted	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
126	133	93.00%	100%	100%	Met Target	No Slippage

* FFY 2012 Data are editable on the Historical Data and Targets page.

Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of eligible infants and toddlers with IFSPs for whom an initial evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline)	7
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What is the source of the data provided for this indicator?

- State monitoring
- State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2013 - June 30, 2014.

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

The Virgin Islands Infants and Toddlers Program's (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2013 - June 30, 2014.

Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

VIDH reported that it did not identify any findings of compliance in FFY 2012 for this indicator. VIDH explained that it did not identify any findings of noncompliance based on the eight instances of noncompliance reflected in the FFY 2012 data, because it verified within FFY 2012 correction of the eight instances of noncompliance, in a manner consistent with OSEP Memo 09-02, prior to the issuance of findings.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 7: 45-day timeline

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table, **not including correction of findings**

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

VIDH reported that it did not identify any findings of compliance in FFY 2012 for this indicator. VIDH explained that it did not identify any findings of noncompliance based on the eight instances of noncompliance reflected in the FFY 2012 data, because it verified within FFY 2012 correction of the eight instances of noncompliance, in a manner consistent with OSEP Memo 09-02, prior to the issuance of findings.

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 7: 45-day timeline
Correction of Previous Findings of Noncompliance

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Correction of Findings of Noncompliance Identified in FFY 2012

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
8	8		0

FFY 2012 Findings of Noncompliance Verified as Corrected

Describe how the State verified that each LEA with noncompliance is correctly implementing the regulatory requirements

The VI ITP reviewed updated early intervention records in each district (St. Thomas/St. John/Water Island. Subsequent evaluations, assessments and initial IFSP meetings were within the required timeline for the period monitored. Thus the Part C program is correctly implementing 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1) (i.e., achieved 100% compliance) based on a review of data subsequently collected through on-site monitoring. It was determined that the districts had demonstrated that they were implementing the requirements consistent with evaluating and assessing the infant/toddler and their family and conducting the initial IFSP meeting within 45 days after referral.

Describe how the State verified that each LEA corrected each individual case of noncompliance

There were eight (8) children with IFSP's in this reporting period who did not receive a timely evaluation and initial IFSP within the 45 day time period due to program reasons. Eight (8) were in the district of St. Thomas. All of the children whose evaluations and assessments and initial IFSPs that were held beyond the 45 day timeline, did subsequently receive an evaluation and assessment and had an initial IFSP, although late.

Infants and Toddlers Program EI personnel, by district, were advised of the performance of the program and the need to make improvements and correct non-compliance. Although the notice was not written, program staff were given 30 days to correct noncompliance. VI ITP director informed the service coordinators and personnel in each district of the non-compliance regarding evaluation/assessment and initial IFSP meeting within 45 days of referral. The VI ITP director required each district to correct the non-compliance. Further, a summary of the performance results in indicators #1, 2, 3, 4, 5, 6, 7, and 8 was shared and discussed with personnel. Monitoring indicated that all children who did not receive a timely evaluation/assessment and initial IFSP meeting did receive an evaluation/assessment and initial IFSP meeting although late.

Correction of Findings of Noncompliance Identified Prior to FFY 2012

	Findings of Noncompliance Not Yet Verified as Corrected as of FFY 2012 APR	Findings of Noncompliance Verified as Corrected	Findings Not Yet Verified as Corrected
None			

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

VIDH reported that it did not identify any findings of compliance in FFY 2012 for this indicator. VIDH explained that it did not identify any findings of noncompliance based on the eight instances of noncompliance reflected in the FFY 2012 data, because it verified within FFY 2012 correction of the eight instances of noncompliance, in a manner consistent with OSEP Memo 09-02, prior to the issuance of findings.

FFY 2013 Part C State Performance Plan (SPP)/Annual Performance Report (APR)

OSEP identified and corrected a system defect related to calculating exceptional family circumstances for Indicators 1, 7, 8A, and 8C during its review phase. Please refer to OSEP's clarification announcement email and the attachment on the progress page titled "Exceptional Family Circumstances Calculations" to determine if your State must take any action.

Indicator 8: Early Childhood Transition

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 SPP/APR Data

Number of toddlers with disabilities exiting Part C	67
Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	67

Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8A: Early Childhood Transition
Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target		100%	100%	100%	100%	100%	100%	100%
Data	100%	100%	100%	97.30%	100%	100%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8A: Early Childhood Transition

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 SPP/APR Data

Source	Date	Description	Data	Overwrite Data
Indicator 8	1/22/2015	Number of toddlers with disabilities exiting Part C	67	
Indicator 8	1/22/2015	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	67	

Data include only those toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday.



Yes



No

Number of children exiting Part C who have an IFSP with transition steps and services	Number of toddlers with disabilities exiting Part C	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
67	67	100%	100%	100%	Met Target	No Slippage

* FFY 2012 Data are editable on the Historical Data and Targets page.

Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of children exiting Part C who have an IFSP with transition steps and services)	0
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What is the source of the data provided for this indicator?



State monitoring



State database

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

Full reporting period

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

N/A- full reporting period

Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8A: Early Childhood Transition

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table, **not including correction of findings**

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8A: Early Childhood Transition
Correction of Previous Findings of Noncompliance

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Correction of Findings of Noncompliance Identified in FFY 2012

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
			0

Correction of Findings of Noncompliance Identified Prior to FFY 2012

	Findings of Noncompliance Not Yet Verified as Corrected as of FFY 2012 APR	Findings of Noncompliance Verified as Corrected	Findings Not Yet Verified as Corrected
None			

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8B: Early Childhood Transition
Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target		100%	100%	100%	100%	100%	100%	100%
Data	100%	100%	100%	100%	100%	100%	100%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8B: Early Childhood Transition

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 SPP/APR Data

Source	Date	Description	Data	Overwrite Data
Indicator 8	1/22/2015	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	67	

Data include notification to both the SEA and LEA

- Yes
 No

Number of toddlers with disabilities exiting Part C where notification to the SEA and LEA occurred at least 90 days prior to their third birthday for toddlers potentially eligible for Part B preschool services	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
67	67	100%	100%	100%	Met Target	No Slippage

* FFY 2012 Data are editable on the Historical Data and Targets page.

Number of parents who opted out (this number will be subtracted from the number of toddlers with disabilities exiting Part C who were potentially eligible for Part B when calculating the FFY 2013 Data)	0
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Describe the method used to collect these data

Review of data from the State data base for all children exiting Part C during the entire reporting period.

Do you have a written opt-out policy? No

Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8B: Early Childhood Transition

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table, **not including correction of findings**

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8B: Early Childhood Transition
Correction of Previous Findings of Noncompliance

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Correction of Findings of Noncompliance Identified in FFY 2012

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
			0

Correction of Findings of Noncompliance Identified Prior to FFY 2012

	Findings of Noncompliance Not Yet Verified as Corrected as of FFY 2012 APR	Findings of Noncompliance Verified as Corrected	Findings Not Yet Verified as Corrected
None			

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those targets.

Indicator 8C: Early Childhood Transition

Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target		100%	100%	100%	100%	100%	100%	100%
Data	94.00%	100%	92.70%	99.00%	90.00%	87.00%	99.00%	100%

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target	100%	100%	100%	100%	100%	100%

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those target

Indicator 8C: Early Childhood Transition

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 SPP/APR Data

Source	Date	Description	Data	Overwrite Data
Indicator 8	1/22/2015	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	67	

Data reflect only those toddlers for whom the Lead Agency has conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services

- Yes
- No

Number of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties at least nine months prior to the toddler's third birthday for toddlers potentially eligible for Part B	Number of toddlers with disabilities exiting Part C who were potentially eligible for Part B	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
66	67	100%	100%	98.51%	Did Not Meet Target	Slippage

* FFY 2012 Data are editable on the Historical Data and Targets page.

Number of toddlers for whom the parent did not provide approval for the transition conference (this number will be subtracted from the number of toddlers with disabilities exiting Part C who were potentially eligible for Part B when calculating the FFY 2013 Data)	0
Number of documented delays attributable to exceptional family circumstances (this number will be added to the Number of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties at least nine months prior to the toddler's third birthday for toddlers potentially eligible for Part B)	0

Explanation of Slippage

The date of birth of the child was incorrectly entered into the system resulting in a delayed transition conference. The conference was held although late.

What is the source of the data provided for this indicator?

- State monitoring
- State database that includes data for the entire reporting year

Provide the time period in which the data were collected (e.g., September through December, fourth quarter, selection from the full reporting period).

Entire reporting period

Describe how the data accurately reflect data for infants and toddlers with IFSPs for the full reporting period.

Reflects all data for the entire reporting period

 Provide additional information about this indicator (optional)

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those target

Indicator 8C: Early Childhood Transition

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table, **not including correction of findings**

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those target

Indicator 8C: Early Childhood Transition
Correction of Previous Findings of Noncompliance

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Correction of Findings of Noncompliance Identified in FFY 2012

Findings of Noncompliance Identified	Findings of Noncompliance Verified as Corrected Within One Year	Findings of Noncompliance Subsequently Corrected	Findings Not Yet Verified as Corrected
			0

Correction of Findings of Noncompliance Identified Prior to FFY 2012

	Findings of Noncompliance Not Yet Verified as Corrected as of FFY 2012 APR	Findings of Noncompliance Verified as Corrected	Findings Not Yet Verified as Corrected
None			

OSEP Response

The State provided targets for FFYs 2013 through 2018 for this indicator, and OSEP accepts those target

Indicator 9: Resolution Sessions

Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data:

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target ≥								
Data								

Key:  Gray – Data Prior to Baseline  Yellow – Baseline  Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≥						

Targets: Description of Stakeholder Input

OSEP Response

This indicator is not applicable for the State.

Indicator 9: Resolution Sessions

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
EMAPS IDEA Part B Dispute Resolution Survey; Section C: Due Process Complaints	11/5/2014	3.1 Number of resolution sessions		0
EMAPS IDEA Part B Dispute Resolution Survey; Section C: Due Process Complaints	11/5/2014	3.1(a) Number resolution sessions resolved through settlement agreements		0

Explanation of Alternate Data

No hearing requests were received during the time period.

FFY 2013 SPP/APR Data

3.1 Number of resolution sessions	3.1(a) Number resolution sessions resolved through settlement agreements	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
0	0				Incomplete Data	n/a

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

 Provide additional information about this indicator (optional)

OSEP Response

This indicator is not applicable for the State.

Indicator 9: Resolution Sessions

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table

OSEP Response

This indicator is not applicable for the State.

Indicator 10: Mediation

Historical Data and Targets

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Historical Data

Baseline Data: 2005

FFY	2005	2006	2007	2008	2009	2010	2011	2012
Target ≥								
Data								

Key: Gray – Data Prior to Baseline Yellow – Baseline Blue – Data Update

FFY 2013 - FFY 2018 Targets

FFY	2013	2014	2015	2016	2017	2018
Target ≥						

Targets: Description of Stakeholder Input

OSEP Response

The State has reported fewer than ten resolution sessions held in FFY 2013. The State is not required to provide targets until any fiscal year in which ten or more resolution sessions were held.

Indicator 10: Mediation

FFY 2013 Data

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Prepopulated Data

Source	Date	Description	Data	Overwrite Data
EMAPS IDEA Part B Dispute Resolution Survey; Section B: Mediation Requests	11/5/2014	2.1.a.i Mediations agreements related to due process complaints	0	
EMAPS IDEA Part B Dispute Resolution Survey; Section B: Mediation Requests	11/5/2014	2.1.b.i Mediations agreements not related to due process complaints	0	
EMAPS IDEA Part B Dispute Resolution Survey; Section B: Mediation Requests	11/5/2014	2.1 Mediations held	0	

FFY 2013 SPP/APR Data

2.1.a.i Mediations agreements related to due process complaints	2.1.b.i Mediations agreements not related to due process complaints	2.1 Mediations held	FFY 2012 Data*	FFY 2013 Target*	FFY 2013 Data	Status	Slippage
0	0	0				Incomplete Data	n/a

* FFY 2012 Data and FFY 2013 Target are editable on the Historical Data and Targets page.

Provide additional information about this indicator (optional)

No mediations were held during the time period so targets are not required at this time.

OSEP Response

The State has reported fewer than ten resolution sessions held in FFY 2013. The State is not required to provide targets until any fiscal year in which ten or more resolution sessions were held.

Indicator 10: Mediation

Required Actions from FFY 2012

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Actions required in FFY 2012 response table

None

Responses to actions required in FFY 2012 response table

OSEP Response

The State has reported fewer than ten resolution sessions held in FFY 2013. The State is not required to provide targets until any fiscal year in which ten or more resolution sessions were held.

Indicator 11: State Systemic Improvement Plan

Baseline and Targets

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Baseline Data

FFY	2013
Data	40.90%

FFY 2014 - FFY 2018 Targets

FFY	2014	2015	2016	2017	2018
Target	41.50%	42.00%	42.50%	43.00%	43.50%

Description of Measure

The measure used in the collection of data for this indicator is the Child Outcome Summary Form (COSF). Entry data is collected on all children who enter the program and exit data is collected upon exiting the system if the child has been in the program for at least six (6). Data under APR 3b- Summary Statement 2: Percent of infants and toddlers with IFSPs who were functioning within age expectations in the acquisition and use of knowledge and skills (including early language/communication) by the time they turn 3 years of age or exited the program.

Measurement for Summary Statement 2: Percent = # of infants and toddlers reported in progress category (d) plus [# of infants and toddlers reported in progress category (e) divided by the total # of infants and toddlers reported in progress categories (a) + (b) + (c) + (d) + (e)] times 100.

$$VI: 21(d) + 10(e) / 1(a) + 7(b) + 27(c) + 21(d) + 10(e) = 31/66 = 40.9\%$$

Targets: Description of Stakeholder Input

TA providers (ECTA, DaSy, and IDC) assisted in the calculations of targets based on realistic expectations of progress and after stakeholder input. The baseline was established from the last fiscal year's level (40.9%). Targets were set by incrementally increasing to 43.5% over the five year period. In order to put in place territory-wide evidence-based improvement strategies that impact improved acquisition and use of knowledge and skills, smaller increments of improvement were selected for the first three (3) years with higher targets set for the remaining years.

The ITP Stakeholders were sent the targets for this indicator in January 2015. Stakeholders were asked to either send their responses via email or to phone in their input to the Part C Coordinator. The stakeholders included a representative from the VI University Center for Excellence in Developmental Delays (UCEED), the Early Childhood Advisory Council, (ECAC), MCH&CSHCN, Infants and Toddlers EI providers and service coordinators, and a statistician who consults with the VI-ITP.

Indicator 11: State Systemic Improvement

Plan

Data Analysis

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Data Analysis

A description of how the State identified and analyzed key data, including data from SPP/APR indicators, 618 data collections, and other available data as applicable, to: (1) select the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families, and (2) identify root causes contributing to low performance. The description must include information about how the data were disaggregated by multiple variables (e.g., EIS program and/or EIS provider, geographic region, race/ethnicity, socioeconomic status, gender, etc.) As part of its data analysis, the State should also consider compliance data and whether those data present potential barriers to improvement. In addition, if the State identifies any concerns about the quality of the data, the description must include how the State will address these concerns. Finally, if additional data are needed, the description should include the methods and timelines to collect and analyze the additional data.

Indicator 11: State Systemic Improvement Plan

Analysis of State Infrastructure

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Analysis of State Infrastructure to Support Improvement and Build Capacity

A description of how the State analyzed the capacity of its current infrastructure to support improvement and build capacity in EIS programs and/or EIS providers to implement, scale up, and sustain the use of evidence-based practices to improve results for infants and toddlers with disabilities and their families. State systems that make up its infrastructure include, at a minimum: governance, fiscal, quality standards, professional development, data, technical assistance, and accountability/monitoring. The description must include current strengths of the systems, the extent the systems are coordinated, and areas for improvement of functioning within and across the systems. The State must also identify current State-level improvement plans and other early learning initiatives, such as Race to the Top-Early Learning Challenge and the Home Visiting program and describe the extent that these new initiatives are aligned, and how they are, or could be, integrated with, the SSIP. Finally, the State should identify representatives (e.g., offices, agencies, positions, individuals, and other stakeholders) that were involved in developing Phase I of the SSIP and that will be involved in developing and implementing Phase II of the SSIP.

Indicator 11: State Systemic Improvement Plan

Measurable Result for Infants and Toddlers with Disabilities

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and Their Families

A statement of the result(s) the State intends to achieve through the implementation of the SSIP. The State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families must be aligned to an SPP/APR indicator or a component of an SPP/APR indicator. The State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families must be clearly based on the Data and State Infrastructure Analyses and must be a child- or family-level outcome in contrast to a process outcome. The State may select a single result (e.g., increase the rate of growth in infants and toddlers demonstrating positive social-emotional skills) or a cluster of related results (e.g., increase the percentage reported under child outcome B under Indicator 3 of the SPP/APR (knowledge and skills) and increase the percentage trend reported for families under Indicator 4 (helping their child develop and learn)).

Statement

Description

Indicator 11: State Systemic Improvement Plan

Selection of Coherent Improvement Strategies

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Selection of Coherent Improvement Strategies

An explanation of how the improvement strategies were selected, and why they are sound, logical and aligned, and will lead to a measurable improvement in the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families. The improvement strategies should include the strategies, identified through the Data and State Infrastructure Analyses, that are needed to improve the State infrastructure and to support EIS program and/or EIS provider implementation of evidence-based practices to improve the State-identified result(s) for infants and toddlers with disabilities and their families. The State must describe how implementation of the improvement strategies will address identified root causes for low performance and ultimately build EIS program and/or EIS provider capacity to achieve the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families.

Indicator 11: State Systemic Improvement Plan

Theory of Action

Monitoring Priority: General Supervision

Results indicator: The State's SPP/APR includes a State Systemic Improvement Plan (SSIP) that meets the requirements set forth for this indicator.

Theory of Action

A graphic illustration that shows the rationale of how implementing the coherent set of improvement strategies selected will increase the State's capacity to lead meaningful change in EIS programs and/or EIS providers, and achieve improvement in the State-identified Measurable Result(s) for Infants and Toddlers with Disabilities and their Families.

Submitted Theory of Action: No Theory of Action Submitted



Provide a description of the provided graphic illustration (optional)

Certify and Submit your SPP/APR

I certify that I am the Director of the State's Lead Agency under Part C of the IDEA, or his or her designee, and that the State's submission of its IDEA Part C State Performance Plan/Annual Performance Report is accurate.

Selected: Designated by the Lead Agency Director to certify

Name and title of the individual certifying the accuracy of the State's submission of its IDEA Part C State Performance Plan/Annual Performance Report.

Name: Nona McCray

Title: Program Director - ITP

Email: nona.mccray@doh.vi.gov

Phone: 340-714-4052