

Part C State Annual Performance Report (APR) for 2012

Overview of the Annual Performance Report Development:

In accordance with 20 U. S. C. 1416(b)(1) of the Individuals with Disabilities Education Act (IDEA) amendments of 2004 and 20 U. S. C. 1442, this is the United States (US) Virgin Islands Department of Health's, Infants and Toddlers Program, Part C of the Individuals with Disabilities Education Act (IDEA), Annual Performance Report (APR). An APR is submitted to the US Department of Education (US DE) by all states and jurisdictions receiving Part C of IDEA funds. The Federal Fiscal Year (FFY) for this reporting period is July 1, 2012 - June 30, 2013.

The FFY 2012 Annual Performance Report contains information on the performance on early intervention services (EIS) programs located in both districts of the US Virgin Islands, *which is considered one EIS program*. Part C programs are required to report on 14 performance and/or compliance indicators. In order to prepare this report, we used data from our data base, the child's files, parent comments and family survey.

The APR will be disseminated to the public through various means to meet the public reporting requirement. We plan to disseminate a summary of the APR on a 1 pager to summarize the performance and revised SPP. We will post the full report in each health district but also issue the summary to the VI ICC members, the local PTI, providers and parents. Each Interagency Coordinating Council (ICC) member will be issued this report for input on the enhancement of the State Performance Plan and improvement activities. ICC members are parents with children with developmental delays and/or disabilities, heads of public and private programs/organizations serving families of children with developmental delays and/or disabilities that support and assist the Infants and Toddlers Program in the implementation of an early intervention system.

Public Reporting: In spite of multiple attempts and requests from the Infant and Toddler Coordinator, the FFY 2009, 2010, 2011 and 2012 Annual Performance Report (APR) and the State Performance Plan (SPP) have not been posted on the US Virgin Islands Department of Health's website at <http://www.healthvi.org/programs/family-health/infants-toddlers/index.html>.

However, in order to meet the public reporting requirements, hard copy print reports have been disseminated and are available to the public in each Infants and Toddlers Program district office. Notices of the report's availability in print have been placed in the local print media. Copies of the reports will be made available to the public upon request.

Resources and Technical Assistance Accessed:

The Virgin Islands Infants and Toddlers Program accessed various TA resources during 2012-2013.

Technical assistance from the Early Childhood Technical Assistance Center (ECTA Center) and the Southeast Regional Resource Center (SERRC) experienced in IDEA requirements and compliance to develop this report, as well as technical assistance to the VI Part C program with other consultants, such as Early Childhood Outcomes Center (ECO), were used. Additionally, broad input was utilized to develop this APR as data submitted by personnel rendering early intervention services (EIS) via COSF and self-assessment monthly report forms and comments from families of children enrolled in the Infants and Toddlers Program through family survey responses, were utilized to analyze the performance of the Infants and Toddlers Program during this report period.

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 1: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

Percent = [(# of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner) divided by the (total # of infants and toddlers with IFSPs)] times 100.

Account for untimely receipt of services, including the reasons for delays.

FFY	Measurable and Rigorous Target
FFY 2012	100%

Actual Target Data for FFY 2012: 100%

The Virgin Islands Infants and Toddlers Program reviewed 112 IFSPs during the period of July 1, 2012 and June 30, 2013, then examined information regarding the commencement of services listed in the IFSP. According to the Virgin Islands Infants and Toddlers Program’s policy, timely services means services that commence within thirty (30) days of the parent’s written consent of the implementation of the IFSP.

During this reporting period IFSPs were developed. Of that number 112 infants and toddlers with IFSP’s, (including those with exceptional family circumstances) received timely services (112/112) for a total of 100%.

Timely Services July 1, 2012- June 30, 2013 N=112	Number of Children	Percent
Number of children receiving timely services	100	89%
Number of children with untimely services due to <i>family reason</i>	12	11%
Compliant	112	100%
Number of children who did not receive timely services due to program reasons	0	
Total number of records reviewed	112	100%

Of the twelve (12) cases of untimely services due to family reasons, four (4) were closed because families moved off island. Eight (8) cases were late because parents missed appointments.

The table immediately below is broken out by district for local monitoring purposes.

St Thomas/St. John/Water Island District = 31	St. Croix District = 81
Timely =30 Parent Reasons = 1 Total Compliant = 31 (100%)	Timely = 70 Parent Reasons = 11 Total Compliant = 81 (100%)

Explanation of Progress or Slippage that occurred for FFY 2012

IFSPs were developed for 112 children; however, four (4) families left the island prior to 30 days after signing the IFSP and eight (8) received services though late. The eight children were late in receiving services due to parents not keeping appointments. The overall percentage of timely services is 100% compliance which represents improvement in the percentage from FFY 2011 (99% compliance). Reviewing the data by each district provides a clear picture that both districts are doing well and improving their ability to deliver services in a timely manner.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

- Monitor in conjunction with regular Child Record review. Analyze data to determine need for training. Ongoing Resources: Territory Staff.
 - Continue monitoring activities according to monitoring schedule. Ongoing
 - Continue data collection currently in place. Ongoing
- A checklist developed by ITP Director, based on the record review process, will be used by Service Coordinators as a new improvement strategy. Ongoing
- Provider training on new regulations training facilitated by ECTA and SERRC
- More providers available to deliver E.I. services. Ongoing
- Frequent communication with service coordinators on timely service delivery. Ongoing
- Acquire additional contract personnel to support both districts in meeting timelines and improving performance. ongoing

Additionally, the VI ITP reviewed updated early intervention records in each district (St. Thomas/St. John/Water Island). All IFSP services were delivered within the required timeline. Thus the Part C program is correctly implementing 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1) (i.e., achieved 100% compliance) based on a review of data subsequently collected through on-site monitoring. It was determined that the districts had demonstrated that they were implementing the requirements consistent with providing services within 30 days after the parents signs the IFSP at the initial IFSP meeting as well as new services added to existing IFSPs.

Correction of Previous Noncompliance

As required in the FFY 2011, based on reporting less than 100% compliance, the VI Infants and Toddlers Program is required to report on the status of correction of noncompliance identified in FFY 2011 for this indicator. In accordance with OSEP memo 09-02, the VI Infants and Toddlers program will describe the steps taken to correct and verify correction of noncompliance.

Chart from 2011 APR

Timely Services July 1, 2011- June 30, 2012 N=123	Number of Children	Percent
Number of children receiving timely services	116	94%
Number of children with untimely services due to <i>family reason</i>	6	5%
Compliant	122	99%
Number of children who did not receive timely services due to program reasons	1	1%
Total number of records reviewed	123	100%

Correction of noncompliance for individual instances

Infants and Toddlers Program EI personnel, by district, were advised of the performance of the program and the need to make improvements and correct non-compliance. Although the notice was not written, staff was given 30 days to correct the noncompliance. The VI ITP director required each district to correct the non-compliance. Subsequent monitoring of the individual child who did not receive their services in a timely manner showed that the child received the services on their IFSP although they were late.

Further, a summary of the performance results in indicators #1, 2, 3, 4, 5, 6, 7, and 8 was shared and discussed with personnel. VI ITP director informed the service coordinators and personnel in each district of the non-compliance regarding timely IFSP services and the policy and requirement that IFSP services must begin no later than 30 days after the parent signs the IFSP.

Correction of noncompliance for systemic issues

Additionally, the VI ITP reviewed updated early intervention records in each district. All IFSP services were delivered within the required timeline. Thus the Part C program is correctly implementing 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1) (i.e., achieved 100% compliance) based on a review of data subsequently collected through on-site monitoring. It was determined that the districts had demonstrated that they were implementing the requirements consistent with providing services within 30 days after the parent consents to services on the IFSP.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2012

[If applicable]

No revisions at this time

Part C State Annual Performance Report (APR) for 2012

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 2: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement: Percent = [(# of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings) divided by the (total # of infants and toddlers with IFSPs)] times 100.

FFY	Measurable and Rigorous Target
FFY 2012	91%

Actual Target Data for 2012: 99%

For this performance indicator the VI ITP is using the 618 December 2012 Table # 2, reported in February 2013. A natural environment means settings that are natural for same aged infant or toddler without a disability and may include the home or community based settings.

In FFY 2012, 143 =number of infants and toddlers with IFSP’s who primarily receive early intervention service in the home or community-based settings/144 (total # of infants and toddlers with IFSP’s x 100 =100%). For the one child whose services were not in the natural environment there is appropriate justification.

The ITP surpassed the performance target for this indicator since the actual performance is 99%, and the target is 91%. ITP will continue to utilize the measures which are in place to ensure that services are rendered in a child’s natural environment, to the maximum extent appropriate. EIS personnel have attained adequate training on and adhere to this requirement.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for 2012

Improvement Activities Status:

- The VI ITP is one of the partners involved in The Governor’s Early Childhood Advisory Committee (ECAC), This committee will continue to work to implement the June 2010 strategic plan. In regard to professional development, the strategic plan includes objectives for a cross-sector collaboration to continue the commitment of the University of the Virgin Islands associate and BA certificate degree program in inclusive early childhood education which will promote the development of “home-grown” professionals to work in early childhood development including the Infants and Toddlers Program. On-going.
- Refresher training and issuance of policy reminders memorandums for early intervention personnel on IFSP process and delivering services in natural environments, including the documentation of appropriate justification of services in environments other than the home or community based settings. March 2011 and on-going. Resources NECTAC, VI ITP
- Review progress, adjust targets and plan for future activities to ensure compliance. ongoing.
- The checklist based on the record review process is used by ITP management and will be used by the Service Coordinators as an improvement and monitoring strategy. Status: Implemented and ongoing.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2012

[If applicable]

None at this time

Part C State Annual Performance Report (APR) for 2012

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 3: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

A. Positive social-emotional skills (including social relationships):

- a. Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

If a + b + c + d + e does not sum to 100%, explain the difference.

B. Acquisition and use of knowledge and skills (including early language/communication):

- a. Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-

aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

If a + b + c + d + e does not sum to 100%, explain the difference.

C. Use of appropriate behaviors to meet their needs:

a. Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

Summary Statements for Each of the Three Outcomes:

Summary Statement 1: Of those infants and toddlers who entered or exited early intervention below age expectations in each Outcome, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program.

Measurement for Summary Statement 1: Percent = # of infants and toddlers reported in progress category (c) plus # of infants and toddlers reported in category (d) divided by [# of infants and toddlers reported in progress category (a) plus # of infants and toddlers reported in progress category (b) plus # of infants and toddlers reported in progress category (c) plus # of infants and toddlers reported in progress category (d)] times 100.

Summary Statement 2: The percent of infants and toddlers who were functioning within age expectations in each Outcome by the time they turned 3 years of age or exited the program.

Measurement for Summary Statement 2: Percent = # of infants and toddlers reported in progress category (d) plus [# of infants and toddlers reported in progress category (e) divided by the total # of infants and toddlers reported in progress categories (a) + (b) + (c) + (d) + (e)] times 100.

FFY	Measurable and Rigorous Target
2012	Measurable and Rigorous Target See Below

Actual Target Data for (FFY 2012):

Target Data and Actual Target Data for FFY 2012:

Summary Statements	Actual FFY 2011 (% and # children)	Actual FFY 2012 (% and # children)	Target FFY 2012 (% of children)
Outcome A: Positive social-emotional skills (including social relationships)			
1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they exited the program. Formula: $c+d/a+b+c+d$	84.1% (n=53)	90.9% (n=60/66)	86.0% Met
2. The percent of children who were functioning within age expectations in Outcome A by the time they exited the program. Formula: $d+e/a+b+c+d+e$	56.5% (n=39)	52.0% (n=39/75)	54.0% Not Met
Outcome B: Acquisition and use of knowledge and skills (including early language/communication and early literacy)			
1 Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they exited the program. Formula: $c+d/a+b+c+d$	89.1% (n=57)	95.7% (n=66/69)	86.0% Met
2. The percent of children who were functioning within age expectations in Outcome B by the time they exited the program. Formula: $d+e/a+b+c+d+e$	52.2% (n=22)	54.7% (n=41/75)	41.5% Met
Outcome C: Use of appropriate behaviors to meet their needs			
1 Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they exited the program. Formula: $c+d/a+b+c+d$	86.4 % (n=51)	89.1% (n=57/64)	85.5% Met
2. The percent of children who were functioning within age expectations in Outcome C by the time they exited the program. Formula: $d+e/a+b+c+d+e$	63.8% (n= 44)	62.7% (n= 47/75)	70.5% Not Met

A. Progress Data for Part C Children FFY 2012 - Positive social-emotional skills (including social relationships):	Number of children	% of children
a. Percent of children who did not improve functioning	0	0.0%
b. Percent of children who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	6	8.0%
c. Percent of children who improved functioning to a level nearer to same-aged peers but did not reach	30	40.0%
d. Percent of children who improved functioning to reach a level comparable to same-aged peers	30	40.0%
e. Percent of children who maintained functioning at a level comparable to same-aged peers	9	12.0%
Total	N=75	100%
B. Acquisition and use of knowledge and skills (including early language/communication and early literacy):	Number of children	% of children
a. Percent of children who did not improve functioning	0	0.0%
b. Percent of children who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	3	4.0%
c. Percent of children who improved functioning to a level nearer to same-aged peers but did not reach	31	41.3%
d. Percent of children who improved functioning to reach a level comparable to same-aged peers	35	46.7%
e. Percent of children who maintained functioning at a level comparable to same-aged peers	6	8.0%
Total	N=75	100%
C. Use of appropriate behaviors to meet their needs:	Number of children	% of children
a. Percent of children who did not improve functioning	0	0.0%
b. Percent of children who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	7	9.3%
c. Percent of children who improved functioning to a level nearer to same-aged peers but did not reach	21	28.0%
d. Percent of children who improved functioning to reach a level comparable to same-aged peers	36	48.0%
e. Percent of children who maintained functioning at a level comparable to same-aged peers	11	14.7%
Total	N=75	100%

Discussion of Summary Statements FFY 2012:

Outcome A- Social-emotional --

1. Summary Statement #1. Of those children who entered or exited the program below age expectations in Outcome A, and substantially increased their rate of growth by the time they exited the program showed progress from FY 2011 (84.1%) to FFY 2012 (90.9%). The target of 86% was met.
2. Summary Statement #2. The percentage of children who were functioning within age expectations by the time they exited the program showed slippage from previous year, from FY 2011 (56.5%) to FY 2012 (52.0%), the target of 54% was not met.

Outcome B – Acquisition of Knowledge and skills –

1. Summary Statement #1. Of those children who entered or exited the program below age expectations in Outcome B, and substantially increased their rate of growth showed progress from FY 2011 (89.1%) to FY 2012 (95.7%). The target of 86% was met.
2. Summary Statement #2. The percentage of children who were functioning within age expectations by the time they exited the program showed progress from FY 2011 (52.2%) to FY 2012 (54.7%). The target of 41.5% was met.

Outcome C-Appropriate behaviors to meet their needs—

1. Summary Statement #1. Of those children who entered or exited the program below age expectations in Outcome C, and substantially increased their rate of growth showed progress from FY 2011 (86.4%) to FY 2012 (89.1%). The target of 85.1% was met.
2. Summary Statement #2. The percentage of children who were functioning within age expectations by the time they exited the program showed slippage from FY 2011 (63.8%) to FY 2012 (62.7%). The target of 70.5% was not met.

Explaining the numbers:

There are a lot of children who maintained functioning relative to same age peers. This can be explained by the type of children being served. Currently, the children being served are less involved developmentally. Several of the more severe children have transitioned out of the program. The data being reported this year is more representative than last year as there are more children in the data set.”

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012¹:

¹ In an effort to reduce reporting burden, in the FFY 2012 APR, States: 1) Are not required to provide an explanation of: a) progress; b) no change in actual target data from the data for FFY 2011; or c) slippage if the State meets its target. 2) Are not required to discuss improvement activities for: a) compliance indicators where the State reports 100% compliance for FFY 2012; and b) results indicators where the State has met its FFY 2012 target. 3) May

The VI Infants and Toddlers Program exceeded the targets in four of the six reporting areas for FFY 2012. Over the last several years, the VI has made concerted efforts to offer more training (on outcomes, the COSF, and quality) and assistance and increased oversight so that the providers understand the importance of collecting entry and exit ratings for child outcomes. The result of this work is that even though our numbers are still small, the numbers that the VI is reporting continues to increase. The VI reported data for 22 children in 2009, 42 children in 2010, 69 children in 2011 and 75 children in 2012. The data for this year are much more representative of the children being served by the VI. We will continue to provide this type of support to increase the amount and quality of data that we are able to report.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2012:

None at this time.

provide one set of improvement activities for the entire APR as long as the Improvement Activities are indexed back to reference the relevant indicators.

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 4: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

- A. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family know their rights) divided by the (# of respondent families participating in Part C)] times 100.
- B. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs) divided by the (# of respondent families participating in Part C)] times 100.
- C. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn) divided by the (# of respondent families participating in Part C)] times 100.

FFY	Measurable and Rigorous Target
FFY2012	A.93%, B. 84%, C. 93%

Actual Target Data for FFY 2012:

4A. Rating of 5 or above (good or excellent job)	56/59	94.9%
4B. Rating of 5 or above (good or excellent job)	54/59	91.5%
4C. Rating of 5 or above (good or excellent job)	55/59	93.2%

The Virgin Islands Infants and Toddlers Program exceeded the targets for 4A, 4B and 4C of this performance indicator. In FFY 2012, 59 surveys were completed at the transition meetings. Surveys are given to each family for whom a transition meeting was held during this report period. This data represents each category of children with developmental delay and/or disability, race, etc. Each family is asked to complete this short survey at the conclusion of their child’s individual transition meeting. Parents typically complete the survey while waiting for copies of the meeting notes and/or other documents, thereby wisely using their time and providing a more convenient method for the family to respond. If a child does not transition due to moving or exiting the program without a transition meeting, the E.I. provider has the survey completed before closing the case.

Families were selected to respond to the family survey at the time of their transition meeting, that way the parent does not have the responsibility of mailing the survey back to the ITP.

The Virgin Islands Infants and Toddlers Program (Part C of IDEA), uses a modified Early Childhood Outcomes Center (ECO) Family Survey. This change to the survey was discussed with and approved by an ECO representative prior to VI implementation. All families who were asked to fill out the VI ECO survey responded; therefore survey results are representative of the population of exiting families. When the survey was initially mailed out to families who were exiting, we received very low return responses. So it was decided that we would ask each family to complete this short survey at the conclusion of their child’s individual transition meeting. The survey can be read to the parent, and any clarification needed could be provided at that time. Either clerical staff persons or the ITP Director ask the parents to complete the survey.

A total of 59 surveys were given out, 38 on St. Croix and 21 on St. Thomas. All surveys that were distributed were returned to the program for a 100% response rate. Due to the 100% response rate, this data represents each category of children with a developmental delay and/or disability, race, etc. Due to the high response rates from both islands, we feel that the survey results are representative of the population of exiting families.

The following tables indicate each rating by district and total for each of the three questions from the VI ECO Survey.

1.

To what level has early intervention helped your family know and understand your rights?	ISLAND		TOTAL
	St. Croix	St. Thomas	
Has not helped	0	0	0
Has done a few Things	1	2	3 3/59 = 25.1%
Has done a Good job	30	2	32 32/59 = 54.2%
Has done an Excellent job	7	17	24 24/59 = 40.7%
TOTAL	38	21	59 = 100%

2.

To what level has early intervention helped your family be able to talk about your child’s need to others?	ISLAND		TOTAL
	St. Croix	St. Thomas	
Has not helped	0	0	0
Has done a few Things	3	2	5 5/59 = 8.5%
Has done a Good job	28	4	32 32/59 = 54.2%
Has done an Excellent job	7	15	22 22/59 = 37.3%
TOTAL	38	21	59 = 100%

3.

To what level has early intervention helped your family be able to help your child grow and learn?	ISLAND		TOTAL
	St. Croix	St. Thomas	
Has not helped	0	0	0
Has done a few Things	1	3	4 4/59 = 6.8%
Has done a Good job	27	3	30 30/59 = 50.8%
Has done an Excellent job	10	15	25 25/59 = 42.4%
TOTAL	38	21	59 = 100%

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

The VI Infants and Toddlers Program exceeded the targets set for FFY 2012.

- Utilize methods for helping families complete the survey including strategies to follow-up with families who did not complete the survey. Ongoing Resources: VI ITP staff
- Disseminate information to provide families with information about the purpose and use of a Family Survey. Status: A standard letter has been developed so we can advise parents on the purpose and use of the data collected. The staff continues to explain the survey at the point it is given to the families and answers any questions that they may have. Ongoing Resources: VI ITP staff
- Provide targeted training for personnel based on an analysis of most family survey results. October 2007 and ongoing Resources: VI ITP and ECTA Center
- Collaborate with VI Inter-Island Parent Coalition for Change to support families in understanding their rights and helping their child grow and learn through offering workshops and/support groups for families. Continuing Resources: VI ITP and VI Inter-Island Parent Coalition for Change
- Develop an interview to use with families as part of the quality assurance and monitoring system in order to verify survey results. In 2012, VI ITP will explore a partnership with VI Inter-Island Parent Coalition for Change (VI IIPC) and the possibility of working with them on this improvement activity. Continuing. Resources: VI ITP, VI IIPCC and ECTA Center
- Partner with the Governor’s Early Childhood Advisory Committee (ECAC) to improve the early childhood system and family supports. The VI ITP is one of the partners involved in this committee and will continue to work to implement the June 2010 strategic plan. Ongoing.
- Analyze survey data by district for trends in relationship to quality practices. Ongoing Resources: VI ITP, and ECTA Center

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2013 [If applicable]

No revisions to the targets are necessary at this time.

Part C State Annual Performance Report (APR) for 2012

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 5: Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent = [(# of infants and toddlers birth to 1 with IFSPs) divided by the (population of infants and toddlers birth to 1)] times 100 compared to national data.

FFY	Measurable and Rigorous Target
FFY 2012	VI will meet or exceed the National percent of infants and toddlers birth to one with IFSP's

Actual Target Data for FFY 2012:

VI percent: $27/1672 \times 100 = 1.61\%$ exceeds the National percent of (1.06%)

Performance FFY 2011	Performance FFY 2012
Using 618 Data from 2011, the VI served 32 infants birth to 1 out of a population of 1,672 (32/1672); VI percent of infants and toddlers birth to 1 with IFSPs = 1.9%	Using 618 Data from 2012 the VI served 27 infants birth to 1 out of a population of 1,672 (27/1672); VI percent of infants and toddlers birth to 1 with IFSPs = 1.61%
The National percent of infants and toddlers birth to 1 with IFSPs = 1.04% The difference between the Virgin Islands percent and the National percent of infants and toddlers birth to 1 with IFSPs was .86 %	The National percent of infants and toddlers birth to 1 with IFSPs = 1.06% The difference between the Virgin Islands percent and the National percent of infants and toddlers birth to 1 with IFSPs was 0.55%

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

In January 2013, the 2010 Kids Count Data report for the VI was released. One of the trends reported was that the number of children decreased in the last decade from 32% to 23.8% of the total population and the low birth weight rate lowered to approximately 8.1%. These trends, along with the high

unemployment rate in the Territory and the accompanying movement of families to other locations outside of the Territory, may account for the lower number of infants and toddlers identified.

The MCH clinics in the Territory have experienced shortages of pediatricians. Currently, pediatricians are available on a part-time basis to staff the MCH clinics and may account for lower number of children being identified. Also, the MCH high-risk clinic was not functioning for several months due to lack of physicians on a full time basis. The VI Infants and Toddlers Program distributes brochures and materials to physicians' offices on a periodic basis. Child find activities are conducted at Agricultural Fairs, Health Fairs, and other community-based events. More outreach to the other collaborating partners (i.e. new Home Visiting program, Early Head Start, community based and faith-based organizations) may provide more opportunities to reach families.

- Review strategies to promote public awareness activities for all children using all community resources, public and private. Resources: VI ITP and referral resources. Ongoing.
- Continue training to ensure identification of children who are involved in substantiated cases of abuse and neglect or are identified as affected by illegal substance abuse, or withdrawal symptoms resulting from prenatal drug exposure. Resources: VI ITP staff. Ongoing.
- Continue current efforts to maintain a comprehensive child find system and continue monitoring referral sources and current outreach efforts. Resources: VI ITP Territory and local staff. Ongoing.
- Review referral sources and identify gaps in referrals from those sources. On going
- Review, revise and distribute public awareness materials and strategies based on the review and on the new Part C regulations. Resources: VI ITP, VI ICC, VI Inter-Island parent Coalition for Change, ECTA Center, SERRC. Ongoing
- Work with the ICC to strengthen collaboration on child find efforts with the VI Dept. of Special Education (Part B), the new MCH Home Visiting program, Early Head Start and Head Start program, the Department of Human Resources, child care programs, programs that provide services under the Family Violence Prevention and Services Act, Early Hearing and Detection and Intervention (EDHI), Children's Health Insurance Program (CHIP). Ongoing
- Identify and explore partnerships with community and faith based groups to promote child find efforts. Ongoing

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2013

[If applicable]

No revisions to the targets or improvement activities are necessary at this time.

Part C State Annual Performance Report (APR) for 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 6: Percent of infants and toddlers birth to 3 with IFSPs compared to national data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:
Percent = [(# of infants and toddlers birth to 3 with IFSPs) divided by the (population of infants and toddlers birth to 3)] times 100 compared to national data.

FFY	Measurable and Rigorous Target
FFY 2012	The VI will meet or exceed the National percent of infants and toddlers birth to three with IFSP's

Actual Target Data for FFY 2012: VI ITP percent = $144/5,087 \times 100 = 2.83\%$ which is above the National Percent = **2.77% Target met.**

Performance FFY 2011	Performance FFY 2012
<p>Using 618 Data from 2011, the VI served 136 infants/toddlers, birth to three, out of 5,087 children birth to three (136/5,087); VI percent of infants and toddlers birth to 3 with IFSPs = 2.67%</p> <p>The VI served 2.67% of infants and toddlers birth to 3 and is below the national percent of infants and toddlers birth to 3 (2.79%). The difference between the Virgin Islands percent and the National percent was +0.12%.</p>	<p>Using 618 Data from 2012, the VI served 144 infants/toddlers, birth to three, out of 5,087 children birth to three (144/5,087); VI percent of infants and toddlers birth to 3 with IFSPs = 2.83%</p> <p>The VI served 2.83% of infants and toddlers birth to 3 and is above the national percent of infants and toddlers birth to 3 (2.77%). The difference between the Virgin Islands percent and the national percent is 0.06% (2.83 – 2.77).</p>

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

VI ITP's performance indicates **increase** in the numbers served birth to three. The number of birth to one infants served in 2011 dropped and this may account for a lower overall percentage of children served during 2012.

In January 2013, the 2010 Kids Count Data report for the VI was released. One of the trends reported was that the number of children decreased in the last decade from 32% to 23.8% of the total population and the low birth weight rate lowered to approximately 8.1%. Even considering the high unemployment rate in the Territory, the number of infants and toddlers identified increased.

The VI Infants and Toddlers Program continues to distribute brochures and materials to physicians' offices on a periodic basis. Child find activities are conducted at Agricultural Fairs, Health Fairs, and other community-based events. More outreach to the other collaborating partners (i.e. new Home Visiting program, Early Head Start, community based and faith-based organizations) provides more opportunities to reach families.

Improvement Strategies Status:

- Continue training to ensure identification of children who are involved in substantiated cases of abuse and neglect or are identified as affected by illegal substance abuse, or withdrawal symptoms resulting from prenatal drug exposure. Resources: VI ITP staff. On going.
 - Continue current efforts to maintain a comprehensive child find system and continue monitoring referral sources and current outreach efforts. Resources: VI ITP Territory and local staff. On going.
 - Review, revise and distribute public awareness materials and strategies based on the review and on the new Part C regulations. VI ITP, VI ICC, VI Inter-Island Parent Coalition for Change, ECTA Center and SERRC. On Going
 - Work with the ICC to strengthen collaboration on child find efforts with the VI Dept. of Special Education (Part B), the new MCH Home Visiting program, Early Head Start and Head Start program, the Department of Human Resources, child care programs, programs that provide services under the Family Violence Prevention and Services Act, Early Hearing and Detection and Intervention (EDHI), Children's Health Insurance Program (CHIP). On Going
 - Identify and explore partnerships with community and faith based groups to promote child find efforts. On going
- **Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2012:**
[If applicable]

No revisions to the targets or Improvement Activities are necessary at this time.

Part C State Annual Performance Report (APR) for 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 7: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C’s 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent = [(# of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C’s 45-day timeline) divided by the (# of eligible infants and toddlers evaluated and assessed for whom an initial IFSP was required to be conducted)] times 100.

Account for untimely evaluations, assessments, and initial IFSP meetings, including the reasons for delays.

FFY	Measurable and Rigorous Target
FFY 2012	100% of eligible infants and toddlers with IFSP’s for whom an evaluation and assessment and an initial IFSP meeting were conducted within Part C’s 45 day timeline.

Actual Target Data for FFY 2012: 104/112 = 93%

The Virgin Islands Infants and Toddlers Program’s (Part C of IDEA) reviewed all children with IFSPs during the period of July 1, 2012 - June 30, 2013 (or FFY 2012) to determine if an evaluation and assessment and an initial IFSP meeting were conducted within Part C’s 45-day timeline.

45 day timeline July 1, 2012- June 30, 2013 N= 112	Number of Children	Percent
Number of children receiving timely evaluation and initial IFSP within 45 day timeline	94	
Number of children with untimely evaluation and initial IFSP within 45 day timeline due to <i>family reason</i>	10	
Compliant	104/112	93%
Number of children who did not receive timely evaluations and an initial IFSP with 45 day time line due to program reasons	8	7%
Total number of records reviewed	112	100%

The table immediately below is broken out by district for local monitoring purposes.

St Thomas/St. John/Water Island District = 31	St. Croix District = 81
Total number of children in time period = 31	Total number of children in time period = 81
Timely evaluation and initial IFSP = 16	Timely = 78
Family Reasons = 7	Family Reasons = 3
Total Compliant = 16 = 7=23/31 = 74%	Total Compliant = 78 = 3 = 81/81=100%
Program Reasons Noncompliant = 8/31 = .26%	Program Reasons Noncompliant = 0

Explanation of Progress or Slippage that occurred for FFY 2012:

The VI Part C program’s FFY 2012 performance of 93% indicates slippage from FFY 2011 performance of 94%. There were eight (8) children with IFSP’s in this reporting period who did not receive a timely evaluation and initial IFSP within the 45 day time period due to program reasons. Eight (8) were in the district of St. Thomas. All of the children whose evaluations and assessments and initial IFSPs that were held beyond the 45 day timeline, did subsequently receive an evaluation and assessment and had an initial IFSP, although late.

In the St. Thomas district the service coordinator retired in August, 2012. An interim service coordinator was used to cover the cases while a permanent service coordinator was being hired. In April, 2013 a new service coordinator was hired. While the ITP program provided training for the interim and newly hired coordinator, the lack of a permanent service coordinator performing these duties on a regular basis for that period of time affected compliance in the St. Thomas district.

It continues to be challenging for the Part C program to connect with families in order to meet the 45-day timeline. Families referred to this program are often hard to reach because phone numbers are not working consistently or at all. A number of families do not always have a working phone themselves so that program staff must rely on leaving messages with other family members. A number of families are homeless and move from home to home or other locations (i.e. homeless shelter) frequently.

Status of correction of noncompliance identified in FFY 2011

Chart from 2011

45 day timeline July 1, 2011- June 30, 2012 N=124	Number of Children	Percent
Number of children receiving with IFSPs who had an evaluation and assessment and initial IFSP meeting within the 45-day timeline.	100	81%
Number of children with receiving with IFSPs who did not have an evaluation and assessment and initial IFSP meeting within the 45-day timeline due to <i>family reasons</i>	17	13%
Compliant	117	94%
Number of children receiving with IFSPs who did not have an evaluation and assessment and initial IFSP meeting within the 45-day timeline due to program reasons	7	5.6%
Total number of records reviewed	124	100%

Of the children with IFSPs in this reporting period who did not receive a timely evaluation and initial IFSP within the 45 day time period due to program reasons, there were seven (7) instances of program non-compliance, 6 in St. Thomas and 1 in St. Croix. All children whose evaluation and assessment and initial IFSP was held beyond the 45 day timeline did subsequently receive an evaluation and assessment and had an initial IFSP, although late.

Correction of noncompliance for individual instances

Infants and Toddlers Program EI personnel, by district, were advised of the performance of the program and the need to make improvements and correct non-compliance. Although the notice was not written, program staff were given 30 days to correct noncompliance. VI ITP director informed the service coordinators and personnel in each district of the non-compliance regarding evaluation/assessment and initial IFSP meeting within 45 days of referral. The VI ITP director required each district to correct the non-compliance. Further, a summary of the performance results in indicators #1, 2, 3, 4, 5, 6, 7, and 8 was shared and discussed with personnel. Monitoring indicated that all children who did not receive a timely evaluation/assessment and initial IFSP meeting did receive an evaluation/assessment and initial IFSP meeting although late.

Correction of noncompliance for systemic issues

Additionally, the VI ITP reviewed updated early intervention records in each district (St. Thomas/St. John/Water Island. Subsequent evaluations, assessments and initial IFSP meetings were within the required timeline for the period monitored. Thus the Part C program is correctly implementing 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1) (i.e., achieved 100% compliance) based on a review of data subsequently collected through on-site monitoring. It was determined that the districts had demonstrated that they were implementing the requirements consistent with evaluating and assessing the infant/toddler and their family and conducting the initial IFSP meeting within 45 days after referral.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

- Continue monitoring activities according to monitoring schedule. Ongoing
- Continue data collection currently in place. Ongoing.
- Policy reminders are issued in writing to Service Coordinators and other EIS personnel regarding the 45 day timeline requirement, and 30 day service delivery timeline. Ongoing
- Monthly reviews of data are conducted and timelines and coordination steps are discussed with the Service Coordinator. Ongoing
- A checklist was developed by ITP director to provide a quick reference for the Service Coordinators of the steps to be in place and timelines to be met.

**Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines /
Resources for: FFY 2013**

None at this time.

[If applicable]

Part C State Annual Performance Report (APR) for 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Indicator 8: Percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

- A. Percent = [(# of toddlers with disabilities exiting Part C who have an IFSP with transition steps and services at least 90 days, and at the discretion of all parties not more than nine months, prior to their third birthday) divided by the (# of toddlers with disabilities exiting Part C)] times 100.
- B. Percent = [(# of toddlers with disabilities exiting Part C where notification (consistent with any opt-out policy adopted by the State) to the SEA and LEA occurred at least 90 days prior to their third birthday for toddlers potentially eligible for Part B preschool services) divided by the (# of toddlers with disabilities exiting Part C who were potentially eligible for Part B)] times 100.
- C. Percent = [(# of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties not more than nine months prior to the toddler’s third birthday for toddlers potentially eligible for Part B) divided by the (# of toddlers with disabilities exiting Part C who were potentially eligible for Part B)] times 100.

Account for untimely transition planning under 8A, 8B, and 8C, including the reasons for delays.

FFY	Measurable and Rigorous Target
FFY 2012	100% of all children exiting Part C who received timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday including: <ul style="list-style-type: none"> A. 100% of all children with IFSPs with transition steps and services; B. 100% of all children potentially eligible for Part B, notification will be given to the SEA and LEA; and C. 100% of all children potentially eligible for Part B will have a timely transition conference)

Actual Target Data for FFY 2012:

8a: IFSP with Transition Steps and Services: N = 79/79 Percent = 100%
 (79 of the children exiting Part C who have an IFSP with transition steps and services, at least 90 days, and at the discretion of all parties not more than nine months, prior to their third birthday divided by of children exiting Part C times 100); For STT district the number of children exiting with IFSP transition steps & services/children exiting Part C = 21; for STX district the number of children exiting with IFSP transition steps & services/children exiting Part C = 58.

8b: Notification to SEA and LEA, if child potentially eligible for Part B: N = 47/47 = 100% N = 47 toddlers with disabilities exiting Part C where notification (consistent with any opt-out policy adopted by the State) to the SEA and LEA occurred **at least 90 days prior to their third birthday** for toddlers potentially eligible for Part B preschool services. (47 children exiting Part C and potentially eligible for Part B where notification to the LEA and SEA occurred divided by the 47 children exiting Part C who were potentially eligible for Part B times 100)

8c: Transition conference, if child potentially eligible for Part B: 75 =N Percent = 100%
 (75 children exiting Part C and potentially eligible for Part B where the transition conference occurred in a timely manner divided by the number of children exiting Part C who were potentially eligible for Part B times 100)

Transition conference occurred at least 90 days prior to the child’s 3rd birthday for those children potentially eligible for Part B (July 1, 2012 - June 30, 2013)	Number of Children	Percent
Number of children potentially eligible for Part B and transition conference occurred at least 90 days prior to the 3 rd birthday	75	100%
Number of children potentially eligible for Part B and transition conference did not occur at least 90 days prior to 3 rd birthday because of family reasons	0	
	75	100%
Number of children potentially eligible for Part B and transition conference did not occur at least 90 days prior to 3 rd birthday because of late referrals.*	4**	%
Noncompliant	0	
Total	79	100%

STX total N = 58 exiting; 4 are late referrals
STT total N = 21;

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

The VI Infants and Toddlers Program reviewed data for children who turned 3 during the period July 1, 2012 - June 30, 2013. Records were reviewed to determine if transition steps and services were in place. **The record review showed that all children exiting Part C had transition steps and services listed on the IFSP least 90 days prior to the toddler’s third birthday.**

In accordance with requirements, the VI Infants and Toddlers Program sends notification to the SEA and LEA of each child potentially eligible for Part B services. Of the children being served in part C, 47 were potentially eligible for Part B services. LEA/SEA notification was made for all children at least 90 days prior to the toddler’s third birthday..

Although only 47 children were potentially eligible for Part, the VI ITP conducts transition conferences for all children leaving the program. The transition conference is held at least 90 days prior to the child's third birthday. Of the children exiting the program all children received timely transition conferences except for Four (4) of the children who were referred to the Part C Program fewer than 90 days before their 3rd birthday. Conferences were held for these children, but less than 90 days before they were three.

The Virgin Island Infants and Toddlers Program's (Part C of IDEA) performance in this indicator showed compliance in #8a, 8b and 8c at 100%.

Continue monitoring activities according to monitoring schedule. Resources: VI ITP staff, local staff, ECTA. (Continuing each year)

A new transition agreement in line with new Part C regulatory requirements has been developed and is currently out for public comment.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2012

None at this time

Part C State Annual Performance Report (APR) for 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 9: General supervision system (including monitoring, complaints, hearings, etc.) identifies and corrects noncompliance as soon as possible but in no case later than one year from identification.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent of noncompliance corrected within one year of identification:

- a. # of findings of noncompliance.
- b. # of corrections completed as soon as possible but in no case later than one year from identification.

Percent = [(b) divided by (a)] times 100.

States are required to use the “Indicator C9 Worksheet” to report data for this indicator (see Attachment 1).

FFY	Measurable and Rigorous Target
FFY 2012	100%

Actual Target Data for FFY 2012: 100%

The VI ITP did not issue any findings during the reporting period.

INDICATOR C-9 WORKSHEET

Indicator/Indicator Clusters	General Supervision System Components	# of EIS Programs Issued Findings in FFY 2011 (7/1/11 through 6/30/12)	(a) # of Findings of noncompliance identified in FFY 2011 (7/1/011 through 6/30/12)	(b) # of Findings of noncompliance from (a) for which correction was verified no later than one year from identification
1. Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
	Dispute Resolution: Complaints, Hearings			
2. Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
	Dispute Resolution: Complaints, Hearings			
3. Percent of infants and toddlers with IFSPs who demonstrate improved outcomes	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
	Dispute Resolution: Complaints, Hearings			

APR Template – Part C (4)

4. Percent of families participating in Part C who report that early intervention services have helped the family	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
	Dispute Resolution: Complaints, Hearings			
5. Percent of infants and toddlers birth to 1 with IFSPs	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
6. Percent of infants and toddlers birth to 3 with IFSPs	Dispute Resolution: Complaints, Hearings			
7. Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C’s 45-day timeline.	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
	Dispute Resolution: Complaints, Hearings			
8. The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0

<p>A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;</p>	<p>Dispute Resolution: Complaints, Hearings</p>			
<p>8. The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:</p>	<p>Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other</p>	<p>0</p>	<p>0</p>	<p>0</p>
<p>B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and</p>	<p>Dispute Resolution: Complaints, Hearings</p>			
<p>8. The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:</p>	<p>Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other</p>	<p>0</p>	<p>0</p>	<p>0</p>

C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.	Dispute Resolution: Complaints, Hearings			
OTHER AREAS OF NONCOMPLIANCE:	Monitoring Activities: Self-Assessment/ Local APR, Data Review, Desk Audit, On-Site Visits, or Other	0	0	0
	Dispute Resolution: Complaints, Hearings			
Sum the numbers down Column a and Column b				0
Percent of noncompliance corrected within one year of identification = (column (b) sum divided by column (a) sum) times 100.			(b) / (a) X 100 =	100.00%

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2012:

As reported in the FFY2011, the VI Infant Toddler Program has always identified noncompliance and required correction of noncompliance. However, the program was not issuing written findings because it is a unitary system and all service coordinators are employed by the Program.

In the FFY 2011 OSEP Response, OSEP clarified that written findings are still required. In essence, the program will be issuing findings to itself through the service coordinators.

In the following months, the VI ITP worked with TA providers to develop a new General Supervision process which includes procedures and formats for issuing written findings and written notification of correction. This process has been implemented; however, those findings will not be reflected in the 2012 FFY report of noncompliance because it is outside this time period. These findings will be reflected in the FFY 2013 report.

As reported above the VI ITP has implemented a new monitoring process that includes written notification of findings and written correction of noncompliance.

Verification of Correction of Noncompliance:

Correction for Individual Instances of Noncompliance

Consistent with the process that was in place in FFY 2010, the VI ITP did not issue any findings of noncompliance in FFY 2011 as shown in the worksheet above. The VI reviews the child records on a quarterly basis to ensure programs are meeting the regulatory requirements. During this period, if it appears that there is noncompliance, the program manager contacts the district case manager for current information for that child. For each record where the timelines were not met, the program was able to provide information to confirm that although late, the correction had been made. Therefore a finding was never issued. For the timeline requirements, the program has verified that although late, the individual children received their services, the IFSP was completed or the transition requirements were met (i.e. steps and services were on the IFSP, the LEA was notified or the program conducted a transition conference).

Correction of noncompliance for systemic issues

In addition, the VI ITP has reviewed updated data for subsequent children to ensure that future records were at 100% compliance, in accordance with the OSEP 09-02 Memo. The program has looked at each record to verify correction of the noncompliance. The VI ITP is confident that the districts are correctly implementing the regulatory requirements as specified.

The VI ITP is continuing the regular monitoring schedule, using child record reviews, and other monitoring procedures to meet all requirements. Resources: VI ITP, Ongoing.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2012

[If applicable]

None at this time.

Part C State Annual Performance Report (APR) for FFY 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 12: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: Percent = (3.1(a) divided by 3.1) times 100.

FFY	Measurable and Rigorous Target
FFY 2012	<i>Not applicable</i>

No hearing requests were made during the time period.

Part C State Annual Performance Report (APR) for FFY 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 13: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: Percent = [(2.1(a)(i) + 2.1(b)(i)) divided by 2.1] times 100.

FFY	Measurable and Rigorous Target
FFY 2012	NO TARGETS ARE NECESSARY AT THIS TIME

No mediations were held during the time period.

Part C State Annual Performance Report (APR) for FFY 2012

Overview of the Annual Performance Report Development:

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 14: State reported data (618 and State Performance Plan and Annual Performance Report) are timely and accurate.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: State reported data, including 618 data, State performance plan, and annual performance reports, are:

- a. Submitted on or before due dates (February 1 for child count, including race and ethnicity, settings and November 1 for exiting, personnel, dispute resolution); and
- b. Accurate, including covering the correct year and following the correct measurement.

As stated in the Indicator Measurement Table, States may, but are not required, to report data for this indicator. OSEP will use the Indicator 14 Rubric to calculate the State's data for this indicator. States will have an opportunity to review and respond to OSEP's calculation of the State's data.

FFY	Measurable and Rigorous Target
FFY 2012	100 %

Actual Target Data for FFY 2012:

States are not required to report data for this indicator. The VI ITP will respond to OSEP's calculation of the state's data.